



**AGENDA
CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
FEBRUARY 2, 2021 ~ 7:00 P.M.**

[https://us02web.zoom.us/j/89629718663?
pwd=NVprRERkRncxTGdNdIBCNGcxU
kltUT09](https://us02web.zoom.us/j/89629718663?pwd=NVprRERkRncxTGdNdIBCNGcxUkltUT09)

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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

1. Call meeting to order.
2. Roll call.
3. Approval of minutes of January 19, 2021 regular Council meeting.
4. Public Hearings

None.
5. Public Comment
6. Petitions, Requests and Communications
 - a. Request to change April 6, 2021 City Council meeting to Thursday, April 8, 2021, due to election.

Action – Reject – Approve.

- b. Request to change name of Arrowhead Park to Rotary Arrowhead Park.

Action – Reject – Approve.

7. Resolutions and Ordinances

- a. Resolution combining Wards for April 6, 2021 Spring Election.

Action – Reject – Approve and adopt Resolution.

8. Reports of Officers, Boards and Committees

- a. Minutes of Plan Commission meeting held January 26, 2021.

Action – Accept and file.

9. Unfinished Business

- a. Recommendation from Plan Commission to approve Certified Survey Map re-dividing lots two (2) and three (3) at W5226 Curtis Mill Rd – Extraterritorial.

Action – Reject – Approve.

- b. Review and approve authorization to solicit borrowing terms for purchase of Public Works Capital Equipment and street repair.

Action – Reject – Approve.

10. New Business

- a. Review and approve quote to sealcoat Glacial River Bike Trail and four tennis courts at Rock River Park as budgeted.

Action – Reject – Approve.

11. Miscellaneous

- a. City, Sewer, Water, Stormwater Utility, and Funds 4, 5, 6, 7, 12, 13, and 14 Year-End Financial Statements as of December 31, 2020, and approve non-lapsing accounts and year-end appropriations.

Action – Reject – Approve.

12. Claims, Appropriations and Contract Payments

- a. Verified claims.

Action – Motion to approve list of verified claims presented by the Director of Finance and to authorize payment.

13. Adjournment

CITY OF FORT ATKINSON
City Council Minutes ~ January 19, 2021

CALL MEETING TO ORDER.

President Becker called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Housley, Cm. Johnson, Cm. Kotz, Cm. Scherer and Pres. Becker. Also present: Interim City Manager, City Attorney and City Clerk/Treasurer.

APPROVAL OF MINUTES OF JANUARY 5, 2021 REGULAR COUNCIL MEETING.

Cm. Johnson moved, seconded by Cm. Scherer to approve the minutes as presented. Motion carried via zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Resolution to combine wards 1-9 for February 16, 2021 Spring Primary.

Cm. Kotz moved, seconded by Cm. Scherer to approve and adopt Resolution to combine Wards 1-9 for February 16, 2021 Spring Primary. Motion carried unanimously via Zoom.

b. Resolution authorizing the issuance and sale of a \$1,074,000 taxable general obligation refunding bond.

Justin Fischer, Director at Baird was present to review the issuance and sale of the refunding bond. A favorable interest rate was provided at 1.79% for the bond that represented a savings of \$145,992. Fischer provided a brief history of financial history with Baird and the City.

RESOLUTION NO. 1357

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A
\$1,074,000 TAXABLE GENERAL OBLIGATION REFUNDING BOND

WHEREAS, the City Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") to raise funds for the public purpose of refunding obligations of the City, including interest in them, specifically, the principal of the State Trust Fund Loan, dated January 26, 2016 (the "State Trust Fund Loan"), due on and after March 15, 2022 (the "Refunded Obligation") (hereinafter the refinancing of the Refunded Obligation shall be referred to as the "Refunding");

WHEREAS, the City Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligation for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue such bonds on a taxable rather than tax-exempt basis;

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to sell its Taxable General Obligation Refunding Bond (the "Bond") to Zions Bancorporation, N.A. (the "Purchaser"), pursuant to the terms and conditions of the Preliminary Term Sheet attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal"); and

WHEREAS, the City was duly organized and is validly existing and operating under and by virtue of the laws of the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Sale of the Bond. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of ONE MILLION SEVENTY-FOUR THOUSAND DOLLARS (\$1,074,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the City Manager and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Bond in the principal amount of ONE MILLION SEVENTY-FOUR THOUSAND DOLLARS (\$1,074,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bond. The Bond shall be designated "Taxable General Obligation Refunding Bond"; shall be issued in the principal amount of \$1,074,000; shall be dated February 22, 2021; shall be in the denomination of \$100,000 or more; shall be numbered R-1; and shall bear interest at the rate per annum and be payable in installments of principal due on February 1 of each year, in the years and amounts as set forth on the Proposal. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bond is set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bond is subject to redemption prior to maturity, at the option of the City, on any date. Said Bond is redeemable as a whole or in part, and if in part, from principal installments selected by the City, at the principal amount thereof, plus accrued interest to the date of redemption. Before the redemption of the Bond, unless waived by the registered owner, the City shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the Purchaser or registered owner of the Bond or portion thereof to be redeemed, in whole or in part, at the address shown on the registration books.

Section 4. Form of the Bond. The Bond shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bond as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2021 through 2034 for the payments due in the years 2021 through 2035 in the amounts set forth on the Schedule. The amount of tax levied in the year 2021 shall be the total amount of debt service due on the Bond in the years 2021 and 2022; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bond in the year 2021.

(B) Tax Collection. So long as any part of the principal of or interest on the Bond remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bond, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bond when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from taxes levied in anticipation of the issuance of the Bond, amounts levied to pay debt service on the Refunded Obligation or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Bond coming due in 2021 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable General Obligation Refunding Bond, dated February 22, 2021" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bond is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bond; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bond and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bond when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bond when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bond until all such principal and interest has been paid in full and the Bond canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bond prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bond may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bond as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When the Bond has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 7. Proceeds of the Bond; Segregated Borrowed Money Fund. The proceeds of the Bond (the "Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bond into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bond has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. Execution of the Bond; Closing; Professional Services. The Bond shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bond may be imprinted on the Bond in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bond, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bond shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bond and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bond, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bond is hereby ratified and approved in all respects.

Section 9. Payment of the Bond; Fiscal Agent. The principal of and interest on the Bond shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 10. Persons Treated as Owners; Transfer of Bond. The City shall cause books for the registration and for the transfer of the Bond to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 11. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bond (the "Record Date"). Payment of interest on the Bond on any interest payment date shall be made to the registered owners of the Bond as they appear on the registration book of the City at the close of business on the Record Date.

Section 12. Continuing Disclosure. The Bond is an exempt transaction in connection with the continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") because the minimum authorized denominations for the Bond are \$100,000 or more and the sale of the Bond is limited to no more than 35 sophisticated persons (in the Purchaser's reasonable belief) none of whom is purchasing for more than one account or with a view to distributing the Bond.

Section 13. Prepayment of the State Trust Fund Loan. The State Trust Fund Loan shall be prepaid on February 22, 2021. The City hereby directs the City Clerk to work with Robert W. Baird & Co. Incorporated to cause timely notice of prepayment to be sent to the Board of Commissioners of Public Lands by registered or certified mail at least 30 days prior to the prepayment date of the State Trust Fund Loan.

The City hereby directs the City Clerk to take all actions necessary for the prepayment of the State Trust Fund Loan. Any and all actions heretofore taken by the officers and agents of the City to effectuate such prepayment are hereby ratified and approved.

Section 14. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bond in the Record Book.

Section 15. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded January 19, 2021.

Dave Berner Interim City Manager

ATTEST: Michelle Ebbert City Clerk

Cm. Scherer moved, seconded by Cm. Johnson to approve the Resolution authorizing the issuance and sale of \$1,074,000 Taxable General Obligation Refunding Bond. Motion carried unanimously via Zoom.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Police and Fire Commission meeting held January 5, 2021.*
- b. *Minutes of License Committee meeting held January 5, 2021.*
- c. *Building, plumbing, and electrical building permit report for December, 2020.*
- d. *Minutes of Historical Preservation Commission meeting held January 11, 2021.*

Cm. Scherer moved, seconded by Cm. Housley to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

- e. *Report by Interim City Manager.*

a. CDBG – Close/Lorman property expenses.

b. Multi-property campus project.

Interim Manager provided an update. No action was taken.

UNFINISHED BUSINESS

a. *Recommendation from License Committee to approve applications and make recommendation for “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage for Big Bluestem Market Collective, LLC dba Market Collective on Main for use at 225-227 S. Main Street.*

Clerk Ebbert reviewed the application recommended by the Committee. This license is being surrendered by Mrs. Candice Bugs dba The Bug House contingent upon the approval of the application submitted by Big Bluestem Market. Applicant Alicia Norris was presented at the meeting and provided an update on the building renovations and business plan.

Cm. Housley moved, seconded by Cm. Johnson to approve the recommendation from License Committee to approve applications and make recommendation for “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage for Big Bluestem Market Collective, LLC dba Market Collective on Main for use at 225-227 S. Main Street. Motion carried via Zoom.

NEW BUSINESS

None.

MISCELLANEOUS

a. *Grant operator licenses.*

Cm. Kotz moved, seconded by Cm. Scherer to approve granting of operator licenses. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. *Verified claims.*

Cm. Scherer moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried unanimously via Zoom.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Housley to adjourn. Meeting adjourned at 7:42 pm.

Respectfully submitted

Michelle Ebbert
City Clerk/Treasurer



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 29, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer
SUBJECT: Reschedule First Council Meeting in April

Background:
City of Fort Atkinson Code of Ordinance Sec. 2-52 Meetings. (a) *Regular meetings.* The council shall meet annually on the Third Tuesday of April for the purpose of organization and regular meetings shall be held on the first and third Tuesdays of every month thereafter. If the date for such regular meeting falls upon a legal holiday or day of election, the council may meet the following Thursday.

Discussion:
The Council would regularly meet on the first Tuesday in April. This year, the Election will be held on April 6th. I am requesting the Council consider rescheduling the first meeting in April to the Thursday following the Election, Thursday, April 8th at 7:00 pm.

Elections are a key responsibility of the City Clerk, as is taking the minutes at the City Council meeting. Rescheduling the meeting allows the City Clerk to focus entirely on the Election and provides the opportunity for Council and Staff to cast their vote on said date without meeting conflicts.

Financial Analysis:
None.

Staff Recommendation:
I would recommend approval to reschedule the first Council meeting to April 8th, 2021 to accommodate staffing needs at the Election.



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: Jan. 27, 2021

TO: City Council

FROM: Brooke Franseen, Parks & Rec. Director

SUBJECT: Renaming Arrowhead Park to Rotary Arrowhead Park

Background: In light of the Fort Atkinson Rotary Club's contributions to Arrowhead Park, the club is requesting to change the name of the park to Rotary Arrowhead Park. Over three years ago, the Rotary Club had their first supported project at the park, which included planting 45 trees at the corner of west Cramer Street and Blackhawk Drive. In 2019, the club had raised funds for new playground equipment and contributed \$20,000 to the project. The park has reached completion with the pavement of the pathway in the summer of 2020 and the club is ready to adopt the park.

Discussion: There is no known naming history to Arrowhead Park, as it was most likely carried over from the nearby subdivision. The Parks and Recreation Department currently has a Rotary Pavilion in Rock River Park and a Rotary Shelter (train depot) on the bike trail.

Financial Analysis: There would be no cost to rename Arrowhead Park.

Staff Recommendation: We recommend to change the name of Arrowhead Park to Rotary Arrowhead Park.

To: Fort Atkinson City Council

From: Carl Selvick, Rotary Club of Fort Atkinson President (2020-2021)

Date: January 27, 2021

Subject: Renaming of Arrowhead Park

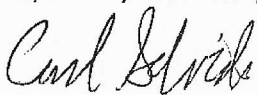
In 2019, the Rotary Club of Fort Atkinson, in partnership with the Fort Community Foundation, helped raise funds for new playground equipment at Arrowhead Park. The Fort Community Foundation contributed \$22,000, the Rotary Club of Fort Atkinson contributed \$20,000, and the City of Fort Atkinson paid the remainder of costs totaling \$2,000.

In addition to this fundraiser for the playground equipment, the Rotary Club has also planted about 45 trees in 2017 at the corner of West Cramer Street and Blackhawk Drive. This was upon an initiative from the then Rotary International President to plant one tree for every Rotarian in the world.

As a part of these projects, the Rotary Club discussed submitting a request for the park to be renamed to Rotary Arrowhead Park in order to help demonstrate the contributions the club has made. As a part of this discussion, the Rotary Club tried to ascertain the history of the current name for the park but was unable to locate any documentation that would describe how the current name for Arrowhead park came to be.

At this time, and on behalf of the Rotary Club of Fort Atkinson, I would submit this request in writing to rename Arrowhead Park, located at 951 W Blackhawk Drive, Fort Atkinson, WI to be called Rotary Arrowhead Park.

Respectfully submitted,



Carl Selvick



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 27, 2021

TO: City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

SUBJECT: Resolution to Combine Wards

Background:

Per State Statute 5.15(6)(b) a Resolution is required by the governing body to combine wards for upcoming elections. Combining wards can be done in conjunction with Reporting Units.

Reporting Units create election results per ward or ballot style. When one ballot style is utilized for the entire city, separate results are not required as they are reported as one set of results for the City of Fort Atkinson.

Discussion:

The Spring Election will consist of State Superintendent of Public Instruction, School Board and City Council. There is only one ballot style necessary for all voters in the City of Fort Atkinson. Therefore, one reporting unit will be established to provide results to Jefferson County. With one ballot style and one reporting unit – wards can be combined.

Financial Analysis:

No financial impact to combine wards.

Staff Recommendation:

To approve and adopt Resolution to combine wards for the Spring Election.

CITY OF FORT ATKINSON

RESOLUTION NO.

BE IT RESOLVED by the City Council of the City of Fort Atkinson pursuant to Section 5.15(6)(b), Wisconsin Statutes, that the wards in the City of Fort Atkinson shall be combined as follows for the April 6, 2021 Spring Election.

WARDS 1 – 10

BE IT FURTHER RESOLVED that the group of combined wards shall use designated ballot boxes and separate voter counts will not be maintained for the combined wards.

Motion By:

Second By:

Date:

CITY OF FORT ATKINSON
Plan Commission ~ January 26, 2021
1,030th Meeting

CALL TO ORDER.

Interim Manager Berner called the Plan Commission meeting to order at 4:00 pm via Zoom.

ROLL CALL.

Present: Commissioners Highfield, Kessenich, Schultz, Councilman Johnson, Interim Manager Berner and Engineer Selle. Also present: City Attorney and City Clerk/Treasurer.

Absence: Cm. Lescohier.

APPROVAL OF MINUTES OF DECEMBER 22, 2020 PLAN COMMISSION MEETING.

Cm. Highfield moved, seconded by Cm. Schultz to approve the minutes of the December 22, 2020 Plan Commission meeting. Motion carried via Zoom.

REVIEW AND APPROVE SITE PLAN FOR ADDITION AND REMODEL AT MADISON COLLEGE, 827 BANKER ROAD.

Engineer Selle reviewed the submission that included 4,700 square feet to the existing building including parking additions, landscaping and stormwater improvements. Staff review provided the following comments:

Comprehensive Plan: The comp plan identifies this as an entrance to the City. Madison College was a key institution along with the High School within this corridor. The plan indicates that the entrances to the City require a slight higher level of effort when considering aesthetics. The improvements proposed meet the expected level of commitment to fulfill this directive.

Building and Zoning Dept: All aspects of code compliance were reviewed. Only the following will need to be addressed prior to building permits being issued:

Ensure interior grease interceptor at overhead door.

Garbage enclosure to match materials of fencing for solar array.

Stormwater: the footprint of the building and the size of the site offer a number of opportunities to promote infiltration. This area of the City includes significant seams of sand, ideal for infiltration. Contingent to plan approval, prior to the issuance of building permits, these improvements will be revisited in an effort to avoid simply piping water directly off-site.

Engineering Dept: In general the site plan looks excellent. The erosion control plan includes necessary elements and a pragmatic approach to minimizing off site transport of sediment.

Cm. Kessenich moved, seconded by Cm. Highfield to approve the Site Plan for addition and remodel at Madison College, 827 Banker Road. Motion carried via Zoom.

REVIEW AND APPROVE CERTIFIED SURVEY MAP RE-DIVIDING LOTS TWO (2) AND THREE (3) AT W5226 CURTIS MILL ROAD – EXTRATERRITORIAL.

Staff reviewed the request with no comments or concerns.

Cm. Highfield moved, seconded by Cm. Johnson to approve Certified Survey Map re-dividing

lots two and three at W5226 Curtis Mill Road – extraterritorial and refer to City Council. Motion carried via Zoom.

ADJOURNMENT

Cm. Schultz moved, seconded by Cm. Highfield to adjourn. Meeting adjourned at 4:14 pm.

Respectfully submitted
Michelle Ebbert
City Clerk/Treasurer



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 22, 2021

TO: City Council

FROM: City Staff - Andy Selle, P.E.

SUBJECT: Curtis Mill Rd - Extraterritorial Review – CSM

Background:

This is a request for a certified survey map to re-divide lots two (2) and three (3) creating a new lot line at W5226 Curtis Mill Rd.



Figure 1: Property location in relation to the City of Fort Atkinson

City Department Reviews:

City departments have reviewed the submittal without comments.

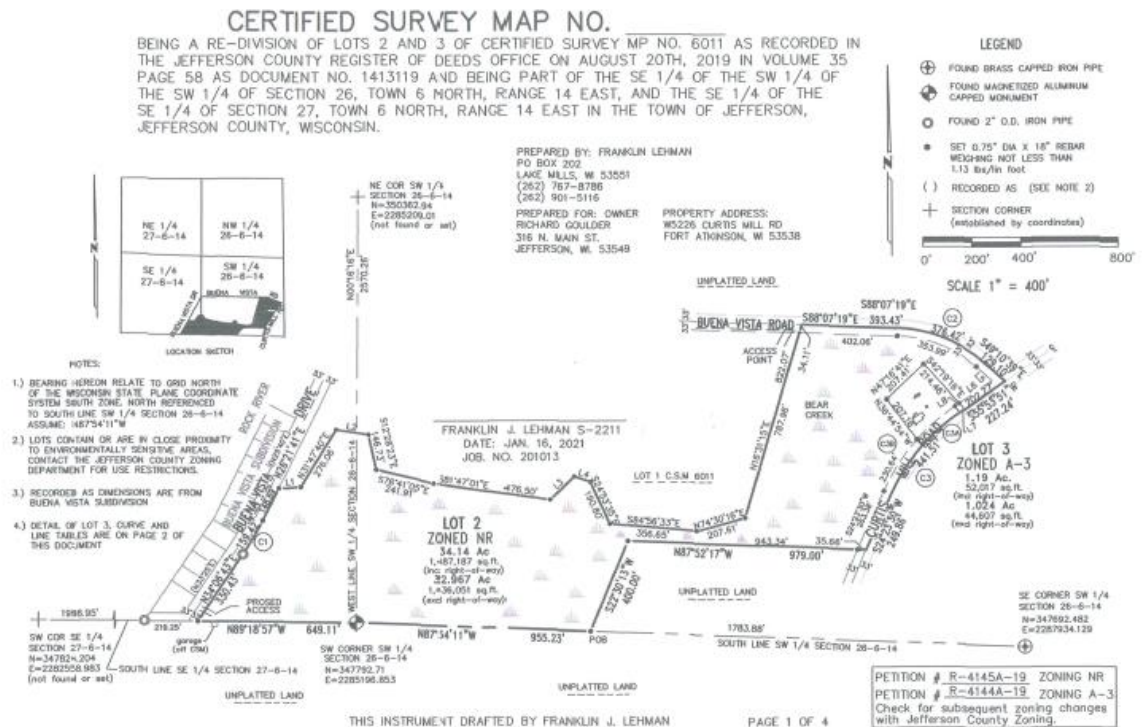


Figure 3: Proposed Two (2) Lot Certified Survey Map.

Recommendation:

Staff recommends approval of the request.

Attachments: Original Submittal

CERTIFIED SURVEY MAP NO. _____

BEING A RE-DIVISION OF LOTS 2 AND 3 OF CERTIFIED SURVEY MP NO. 6011 AS RECORDED IN THE JEFFERSON COUNTY REGISTER OF DEEDS OFFICE ON AUGUST 20TH, 2019 IN VOLUME 35 PAGE 58 AS DOCUMENT NO. 1413119 AND BEING PART OF THE SE 1/4 OF THE SW 1/4 OF THE SW 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 14 EAST, AND THE SE 1/4 OF THE SE 1/4 OF SECTION 27, TOWN 6 NORTH, RANGE 14 EAST IN THE TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN.

JEFFERSON COUNTY PLANNING AND ZONING

THIS LOT LINE ADJUSTMENT WAS APPROVED BY THE PLANNING AND ZONING COMMITTEE OF JEFFERSON COUNTY

THIS 28TH DAY OF DECEMBER , 2020

MATT ZANGL ADMINISTRATOR
JEFFERSON COUNTY

CITY OF FORT ATKINSON (EXTRA-TERRITORIAL JURISDICTION)

THIS CERTIFIED SURVEY MAP HAS BEEN APPROVED FOR RECORDING BY THE CITY OF FORT ATKINSON, JEFFERSON COUNTY, WISCONSIN

DATED THIS _____ DAY OF JUNE, 2019

MICHELLE EBBERT CITY CLERK

FRANKLIN J. LEHMAN PLS-2211
DATED THIS 16TH DAY OF JANUARY, 2021

CERTIFIED SURVEY MAP NO. _____

BEING A RE-DIVISION OF LOTS 2 AND 3 OF CERTIFIED SURVEY MP NO. 6011 AS RECORDED IN THE JEFFERSON COUNTY REGISTER OF DEEDS OFFICE ON AUGUST 20TH, 2019 IN VOLUME 35 PAGE 58 AS DOCUMENT NO. 1413119 AND BEING PART OF THE SE 1/4 OF THE SW 1/4 OF THE SW 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 14 EAST, AND THE SE 1/4 OF THE SE 1/4 OF SECTION 27, TOWN 6 NORTH, RANGE 14 EAST IN THE TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, FRANKLIN J. LEHMAN, WISCONSIN PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED A PART OF THE SE 1/4 AND THE SW 1/4 OF THE SW 1/4 OF SECTION 26 AND THE SE 1/4 OF THE SE 1/4 OF SECTION 27, ALL IN TOWN 6 NORTH, RANGE 14 EAST, TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN BOUNDED AND DESCRIBED AS FOLLOW: COMMENCE AT THE SE CORNER OF THE SW 1/4 OF SAID SECTION 26, THENCE NORTH 87°54'11" WEST ALONG THE SOUTH LINE OF SAID SW 1/4, 1783.88 FEET TO THE PLACE OF BEGINNING OF A PARCEL OF LAND HEREINAFTER DESCRIBED: THENCE CONTINUE NORTH 87°54'11" WEST, 955.23 FEET TO THE SW CORNER OF SAID SW 1/4; THENCE NORTH 89°18'57" WEST ALONG THE SOUTH LINE OF THE SE 1/4 OF SAID SECTION 27, 649.11 FEET TO THE EASTERLY RIGHT-OF-WAY OF BUENA VISTA ROAD AS PLATTED BY BUENA VISTA SUBDIVISION, A SUBDIVISION OF RECORD; THENCE NORTH 34°06'43" EAST (recorded as N33°25'E) ALONG SAID RIGHT-OF-WAY, 330.43 FEET TO A TO A POINT OF CURVATURE; THENCE 159.42 ALONG THE ARC OF A CURVE TO THE LEFT, WHOSE RADIUS IS 1178.59 FEET, WHOSE CENTRAL ANGLE IS 07°45'00", AND WHOSE LONG CHORD BEARS NORTH 30°14'16" EAST (recorded as N29°32'30"E), FOR 159.30 FEET; THENCE NORTH 26°21'41" EAST, 148.69 FEET (recorded as N25°40'E); THENCE NORTH 86°00'10" EAST, 90.37 FEET; THENCE NORTH 31°47'40" EAST, 276.06 FEET; THENCE SOUTH 80°43'56" EAST, 133.86 FEET; THENCE SOUTH 12°28'23" EAST, 146.73 FEET; THENCE SOUTH 76°41'05" EAST, 241.91 FEET; THENCE SOUTH 81°47'01" EAST, 476.50 FEET; THENCE NORTH 45°36'42" EAST, 139.16 FEET; THENCE SOUTH 71°00'10" EAST, 69.54 FEET; THENCE SOUTH 24°53'35" EAST, 190.80 FEET; THENCE SOUTH 84°56'33" EAST, 356.65 FEET; THENCE NORTH 74°30'16" EAST, 207.61 FEET; THENCE NORTH 16°31'15" EAST, 822.07 FEET TO THE CENTER LINE OF BUENA VISTA ROAD, THENCE SOUTH 88°07'19" EAST ALONG SAID CENTER LINE, 393.43 FEET TO A POINT OF CURVATURE THENCE 376.42 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, WHOSE RADIUS IS 553.80 FEET; WHOSE CENTRAL ANGLE IS 38°56'40", AND WHOSE LONG CHORD BEARS SOUTH 68°38'58" EAST, FOR 369.22 FEET; THENCE SOUTH 49°10'39" EAST ALONG SAID CENTERLINE, 129.10 FEET TO THE INTERSECTION OF BUENA VISTA AND CURTIS MILL ROADS; THENCE SOUTH 55°53'51" WEST ALONG CENTERLINE OF SAID CURTIS MILL ROAD, 227.24 FEET TO A POINT OF CURVATURE; THENCE 441.51 FEET ALONG THE ARC OF A CURVE TO THE LEFT, WHOSE RADIUS IS 802.92 FEET, WHOSE CENTRAL ANGLE IS 31°30'21", AND WHOSE LONG CHORD BEARS SOUTH 40°08'40" WEST, 435.97 FEET; THENCE SOUTH 24°23'30" WEST, ALONG CENTERLINE OF CURTIS MILL ROAD, 249.86 FEET THENCE NORTH 87°52'17" WEST, 979.00 FEET; THENCE SOUTH 22°30'13" WEST, 400.00 FEET TO THE PLACE OF BEGINNING.

SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE NORTHERLY AND EASTERLY 33 FEET FOR ROAD PURPOSES AS SHOWN ON THIS CSM.

CONTAINING 35.33 ACRES (1,539,204 square feet) OF LAND MORE OR LESS.

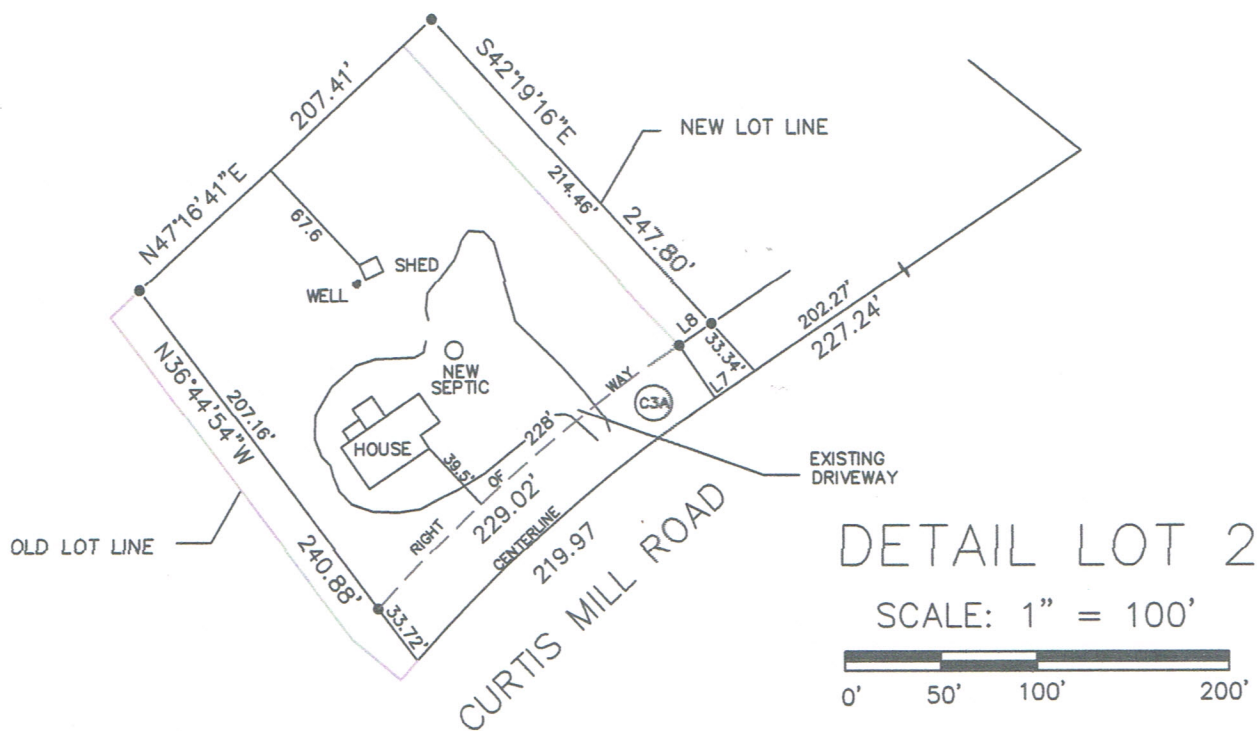
THAT I HAVE MADE SUCH SURVEY, LAND DIVISION, AND MAP AT THE DIRECTION OF RICHARD GOULDER, OWNER OF SAID PROPERTY.

THAT THE MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND AND THE DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF s.236.34 OF THE WISCONSIN STATUTES AND THE TOWN OF JEFFERSON AND JEFFERSON COUNTY IN SURVEYING AND MAPPING THE SAME

CERTIFIED SURVEY MAP NO. _____

BEING A RE-DIVISION OF LOTS 2 AND 3 OF CERTIFIED SURVEY MP NO. 6011 AS RECORDED IN THE JEFFERSON COUNTY REGISTER OF DEEDS OFFICE ON AUGUST 20TH, 2019 IN VOLUME 35 PAGE 58 AS DOCUMENT NO. 1413119 AND BEING PART OF THE SE 1/4 OF THE SW 1/4 OF THE SW 1/4 OF SECTION 26, TOWN 6 NORTH, RANGE 14 EAST, AND THE SE 1/4 OF THE SE 1/4 OF SECTION 27, TOWN 6 NORTH, RANGE 14 EAST IN THE TOWN OF JEFFERSON, JEFFERSON COUNTY, WISCONSIN.



CURVE DATA

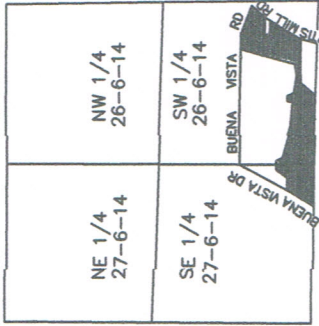
| CURVE NO. | DESCRIPTION | RADIUS | CENTRAL ANGLE | ARC | CHD | CHORD BEARING |
|------------------|------------------|----------|---------------|---------|---------|---------------|
| C1 (LOT 2) | RIGHT OF WAY | 1178.59' | 07°45'00" | 159.42' | 159.30' | N30°14'16"E |
| C2 (LOT 2) | CENTER LINE | 553.80' | 38°56'40" | 376.42' | 369.22' | S68°38'58"E |
| C2 (LOT 2) | RIGHT OF WAY | 520.80' | 38°56'40" | 353.99' | 347.22' | S68°38'58"E |
| C3 (LOT 2 AND 3) | OAL CENTER LINE | 802.92' | 31°30'21" | 441.51' | 435.97' | S40°08'40"W |
| C3 (LOT 2 AND 3) | OAL RIGHT OF WAY | 835.92' | 31°30'21" | 459.66' | 453.90' | S40°08'40"W |
| C3A (LOT 3) | CENTER LINE | 802.92' | 14°44'53" | 206.67' | 206.10' | S48°31'27"W |
| C3A (LOT 3) | RIGHT OF WAY | 835.92' | 14°15'48" | 208.10' | 207.56' | S48°45'59"W |
| C3B (LOT 2) | CENTER LINE | 802.92' | 16°45'29" | 234.84' | 234.00' | S32°46'14"W |
| C3B (LOT 2) | RIGHT OF WAY | 835.92' | 17°14'33" | 251.56' | 250.61' | S33°00'46"W |

LINE CHART

| LINE NO. | BEARING | DISTANCE |
|----------|-------------|----------|
| L1 | N86°00'54"E | 90.37' |
| L2 | S80°43'56"E | 133.86' |
| L3 | N45°36'42"E | 139.16' |
| L4 | S71°00'10"E | 69.54' |
| L5 | S49°10'39"E | 86.03' |
| L6 | S55°53'51"W | 163.97' |
| L7 | S55°53'51"W | 24.97' |
| L8 | S55°53'51"W | 20.21' |

CERTIFIED SURVEY MAP NO.

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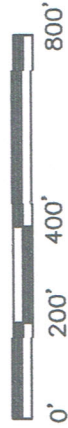
NE COR SW 1/4
SECTION 26-6-14
N=350362.94
E=2285209.01
(not found or set)

PREPARED BY: FRANKLIN LEHMAN
PO BOX 202
LAKE MILLS, WI 53551
(262) 767-8786
(262) 901-5116
PROPERTY ADDRESS:
W5226 CURTIS MILL RD
FORT ATKINSON, WI 53538
PREPARED FOR: OWNER
RICHARD GOULDER
316 N. MAIN ST.
JEFFERSON, WI. 53549

SCALE 1" = 400'

LEGEND

- FOUND BRASS CAPPED IRON PIPE
- FOUND MAGNETIZED ALUMINUM CAPPED MONUMENT
- FOUND 2" O.D. IRON PIPE
- SET 0.75" DIA X 18" REBAR WEIGHING NOT LESS THAN 1.13 lbs./lin foot
- RECORDED AS (SEE NOTE 2)
- SECTION CORNER (established by coordinates)



NOTES:

- 1.) BEARING HEREON RELATE TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM SOUTH ZONE. NORTH REFERENCED TO SOUTH LINE SW 1/4 SECTION 26-6-14 ASSUME: N87°54'11"W
- 2.) LOTS CONTAIN OR ARE IN CLOSE PROXIMITY TO ENVIRONMENTALLY SENSITIVE AREAS. CONTACT THE JEFFERSON COUNTY ZONING DEPARTMENT FOR USE RESTRICTIONS.
- 3.) RECORDED AS DIMENSIONS ARE FROM BUENA VISTA SUBDIVISION
- 4.) DETAIL OF LOT 3, CURVE AND LINE TABLES ARE ON PAGE 2 OF THIS DOCUMENT

UNPLATTED LAND

BUENA VISTA ROAD

ACCESS POINT

BEAR CREEK

UNPLATTED LAND

FRANKLIN J. LEHMAN S-2211

DATE: JAN. 16, 2021

JOB. NO. 201013

LOT 1 C.S.M. 6011

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

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UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

UNPLATTED LAND

PETITION # R-4145A-19 ZONING NR
PETITION # R-4144A-19 ZONING A-3
Check for subsequent zoning changes with Jefferson County Zoning.



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 29, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director
SUBJECT: Authorization to solicit borrowing terms

Background:

Rates have been very competitive recently which encourages Staff to prepare for future purchase of Public Works Capital Equipment and revisit street repairs that were put on hold in the spring of 2020.

April 2020, Council was provided information regarding a State MLS Grant Award that was awarded to the City to aid in repairs in two of our industrial parks. The grant was funded at 48% or just under \$388,000. Materials from the April presentation are attached.

Our CIP includes \$200,000 for public works equipment. This year includes purchase of a tandem axle dump truck with straight plow and sander. Once bids are received for the truck, it will be presented to City Council for approval.

Public Works Capital Equipment \$200,000
Street Improvement (Industrial Drive / Summit Drive) up to \$675,000

Discussion:

In discussion with our Financial Advisors, Baird, we discussed the benefit of borrowing for the two projects together versus singularly. There could be advantages of a more favorable interest rate should the projects be combined. However, the principal payment structure would have to be tailored to allow the PW equipment paid off within 2-3 years to allow the correct debt capacity calculation for future borrowings.

Based on the interest rate, it could be wise to solicit terms from local vendors as the cost for bidding through Baird may exceed savings and present an expense.

Justin Fisher, Baird, will contact me on Tuesday with a rate for a separate borrowing term he is completing. This would provide guidance on combined or separate borrowings.

Financial Analysis:

Once terms have been noted and borrowing terms finalized, those details will be provided to the Council for approval.

Staff Recommendation:

Authorization to solicit borrowing terms for the purchase of Public Works Capital Equipment and street repair not to exceed \$875,000.



10-C

CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: April 2, 2020

TO: City Council

FROM: Andy Selle, P.E.

SUBJECT: State MLS Grant Award

Background:

The state of Wisconsin offered competitive grants totaling \$75 million dollars for transportation projects. Cities were given \$14 million of this total. The City of Fort Atkinson put forward an application (attached) to attend to streets in two of our industrial parks which have not been paved in decades. The City's grant was funded at 48% or just under \$388,000. The total project cost is just over \$800,000 and must be accomplished within the next six years.

Financial Analysis:

In February, when this grant was awarded, the timing for the City was excellent. We have put forward a substantial amount of paving work for the 2020 season, adding an equal volume of paving work to this would command a level of cost efficiency that would be difficult to replicate in subsequent years. Staff have looked at current borrowing rates and surmised that the cost of materials over the next six years would likely match the interest accrued in borrowing for this project. Our recommendation is to move forward with soliciting local bids for borrowing and to bring those terms back to the City Council for consideration.

All of these decisions are couched within the climate of the current pandemic. The City is not bound by any commitments to move this project forward this year.

Recommendation:

The City would recommend the following two approvals;

- 1 – Formal acceptance of the MLS grant terms from the State of Wisconsin
- 2 – Approval to move forward with soliciting local borrowing terms

1 of 15



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Craig Thompson
wisconsindot.gov
Telephone: (608) 266-1114
FAX: (608) 266-9912
Email: sec.exec@dot.wi.gov

March 6, 2020

Andy Selle, City Engineer
City of Fort Atkinson
101 N Main Street
Fort Atkinson, WI 53538

Dear Andy,

Congratulations—the City of Fort Atkinson Multi-road project has been recommended for funding and approved by the Wisconsin Department of Transportation (WisDOT) Secretary's Office. This letter confirms funding for the City of Fort Atkinson Multi-road project from the 2020-2021 Multimodal Local Supplement (MLS) program. The program is a one-time funding initiative of \$75 million for multimodal local system transportation projects that have demonstrated an impact on the local unit of government's economy. MLS is a reimbursement program administered by WisDOT that assists local units of government in improving roads, bridges, harbors, railroads, transit services, and bicycle/pedestrian accommodations by paying a percentage of eligible project costs, with the balance matched by the sponsoring local unit of government.

MLS award recommendations are made by committees comprised of local officials that evaluate applications and ensure that state funds go to projects that directly benefit local communities. With over 1,600 MLS applications submitted and over \$1 billion in grant requests, the MLS committees sought to answer this sizeable demand by funding as many projects as possible and by adjusting awarded funding percentages.

Your project was one of 34 City/Village MLS projects selected for funding by the Multimodal Local Supplement City/Village Committee in the 2020-2021 biennium. The total eligible costs associated with the project is \$807,867.00, and WisDOT will reimburse the City of Fort Atkinson up to 48.0% of the project's total cost, to a limit of \$387,776.16.

Thank you for your commitment to providing a quality transportation system that fosters economic growth, regional connectivity, and cost effectiveness, while ensuring public safety. As a state and local partnership, we are working together to improve our transportation infrastructure.

You will soon receive a State/Municipal Project Agreement (SMA) from WisDOT, which must be signed and returned prior to incurring project costs. If you have any questions, please contact WisDOT MLS Program Manager Ryan Spaight at (608)-266-1322 or ryan.spaight@dot.wi.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Thompson".

Craig Thompson, Secretary

cc: Joe Nestler, WisDOT Division of Transportation Investment Administrator
Dave Simon, WisDOT Bureau of Transit, Local Roads, Railroads & Harbors Director
June Coleman, WisDOT Bureau of Performance Improvement and Strategic Initiatives Director
Merrill Mechler-Hickson, WisDOT Local Programs & Finance Program & Policy Supervisor
Ryan Spaight, WisDOT Local Programs & Finance Multimodal Local Supplement Program Manager

2 of 15



2020-2021 MULTIMODAL LOCAL SUPPLEMENT (MLS) APPLICATION

Wisconsin Department of Transportation
9/2019

PROJECT AND SPONSOR: GENERAL INFORMATION

| | | |
|--|---|---|
| Improvement Type: <input checked="" type="checkbox"/> Road <input type="checkbox"/> Bridge <input type="checkbox"/> Transit <input type="checkbox"/> Railroad <input checked="" type="checkbox"/> Bicycle/Pedestrian <input type="checkbox"/> Harbor <input type="checkbox"/> Multiple | | |
| Primary Project Sponsor CITY OF FORT ATKINSON | <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt. FORT ATKINSON | County JEFFERSON |
| Secondary Project Sponsor (If Applicable) N/A | <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Govt. <input type="checkbox"/> Other | County |
| Anticipated Project Construction Schedule Date 2020 (Calendar Year) | Funding Request Design/Construction <input type="checkbox"/> Construction <input checked="" type="checkbox"/> | Is Project Shovel Ready? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

PROJECT IMPROVEMENT DESCRIPTION

ONLY FILL OUT THE SECTIONS BELOW THAT CORRESPOND TO THE IMPROVEMENT TYPE(S). ALL APPLICANTS MUST FILL OUT SECTIONS F-H.

SECTION A: ROAD OR BRIDGE IMPROVEMENTS (NOTE: Connecting highways are not eligible for MLS funding)

1. LOCATION & GENERAL INFORMATION: Complete for each Road or Bridge Improvement Application

| | | |
|--|---|---|
| On Route MULTIPLE - SEE ATTACHED | At Route - Start (include offset if applicable) Start Offset | Toward Route - End |
| Surface Type SELECT | Surface Thickness (Inches) | Travel Width (Per Lane): (feet) (inches) |
| Left Shoulder (feet) (inches) | Right Shoulder (feet) (inches) | <input type="checkbox"/> Curb and Gutter? |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | |
| Length of Project (rounded to nearest tenth of a mile): | Average Daily Traffic (ADT): | ADT % Truck: Pavement Condition Rating: |
| Improvement Type: <input type="checkbox"/> Replacement <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Pavement Replacement <input type="checkbox"/> Reconstruction | | |

2. BRIDGE INFORMATION: Complete for Bridge Improvement Applications ONLY

| | | | |
|---|------------------------------------|---------------------------------|---|
| Bridge Type (If Other, specify in narrative): SELECT | Feature the Structure Passes Over: | Number of Spans: | Detour Length: |
| Clear Roadway Width of Bridge (feet): | Bridge Length (feet): | Approach Pavement Width (feet): | Total Approach Length (feet) |
| Structure ID (If Applicable): | Bridge Build Year: | Bridge Rehabilitation Year: | Posted or Statutory Speed Limit(s): (mph) |
| Deck Rating: | Substructure Rating: | Superstructure Rating: | Current Load Posting: (If none, enter N/A) |

SECTION B: TRANSIT IMPROVEMENTS

| | | | |
|---|------------------------|--------------------------------|----------------------------------|
| Transit Improvement Type: <input type="checkbox"/> Vehicle Purchase <input type="checkbox"/> Facility Construction <input type="checkbox"/> Equipment Purchase <input type="checkbox"/> Other (describe) | | | |
| Number of Vehicles for Purchase | Vehicle Purchase Type: | Facility Type: | Facility Improvement Description |
| Equipment Purchase Description: | | Other Improvement Description: | |

SECTION C: RAILROAD IMPROVEMENTS

| | | | |
|--|--|---|----------------|
| Type of Railroad Improvement SELECT | Total Annual Rail Carloads | New Rail Facility? Yes <input type="checkbox"/> No <input type="checkbox"/> | Rail Operator: |
| Total Annual Eliminated Truck Traffic (Estimated in Tons): | Preserve Existing Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/> | Restore Inactive Rail Line? Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | |

SECTION D: BICYCLE/PEDESTRIAN IMPROVEMENT

| | |
|---|---|
| Bicycle/Pedestrian Improvement Type: <input type="checkbox"/> Facilities <input type="checkbox"/> Railroad Corridor Conversion <input type="checkbox"/> Historic Preservation <input checked="" type="checkbox"/> Other (describe) CROSSWALK IMPRVMTS. | |
| Improvement Location: INDUSTRIAL DR / KLEMENT ST | Known Safety Issues? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, specify: |
| Will the proposed improvement utilize local forces to complete the construction activities? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | |

3 of 15

2020-2021 MULTIMODAL LOCAL SUPPLEMENT APPLICATION *(continued)*
Wisconsin Department of Transportation

SECTION E: HARBOR IMPROVEMENTS

| | |
|--|---|
| Harbor Improvement Type: | |
| Dredging <input type="checkbox"/> | Port Infrastructure Expansion <input type="checkbox"/> Dock Walls (Rehabilitation/Construction) <input type="checkbox"/> Other <input type="checkbox"/> |
| Total Annual Transportation Economic Impact (Estimated): | Total Annual Benefit to Local Economy (Estimated): |
| REQUIRED: Attach an 8½ x 11 map showing project location. | |

SECTION F: PROPOSED IMPROVEMENT NARRATIVE (REQUIRED FOR ALL APPLICATIONS)

This is a field to provide a detailed description of the project beyond what has already been provided in previous sections. Prepare the project narrative in a Word document, complete a spell check, and cut and paste the summary into the application form. Provide supporting project documentation such as any permits/licenses (including issuing agency & start/end dates) and any relevant transportation/bike-pedestrian/comprehensive planning documents. Describe potential project impact on regional economic activity, including freight movement (e.g., specific shipping/receiving facilities), worker access to employment opportunities and overall economic connectivity enhancements. Describe potential project impacts on safety and regional quality of life. Describe any relevant environmental/cultural issues, including any Section 4(f) and Section 6(f) concerns.

Include any information that demonstrates the viability of the proposed project by showing its value based on service life, economic benefits or in comparison to other alternatives. This may include benefit-cost analysis or other calculations.

A separate attached document not exceeding 1 page (double spaced, 10 pt. font) may be substituted for this section.

SEE ATTACHED.

4 of 15

2020-2021 MULTIMODAL LOCAL SUPPLEMENT APPLICATION (continued)
Wisconsin Department of Transportation

SECTION G: COST ESTIMATE/FUNDING (REQUIRED FOR ALL APPLICATIONS)

- ☐ Yes ☒ No Has the county/municipality/town/tribal government requested or been approved for other federal or state funding from the Wisconsin Department of Transportation (WisDOT) for the improvement?
If Yes, please specify the Local Program: **WisDOT Project I.D.:**
- ☒ Yes ☐ No The Multimodal Local Supplement provides up to 90% state funding with a minimum 10% Local match. We anticipate the award process to be very competitive. Would the project sponsor accept a lower cost share to obtain funding?

| | |
|--|---|
| Estimated Improvement Cost (NOTE: Attach separate spreadsheet showing detailed cost breakdown): | |
| Design Costs: \$ 0.00 | |
| State Review for Design Cost Estimate (Provided by WisDOT, If applicable): \$ 0.00 | |
| Construction Costs: \$ 807,867.00 | |
| State Review for Construction Cost Estimate (Provided by WisDOT, If applicable): \$ 0.00 | |
| Total Improvement Costs (without State Review): \$ 807,867 | Total Improvement Costs (with State Review, If applicable): \$ NOTE: For WisDOT use only. |

NOTE: WisDOT state oversight estimates are based on the complexity of the project. Not all projects will require state oversight.

Additional Funding Comments:

This is an optional field to enter funding-related comments and estimated cost calculations.

DETAILED COST BREAKDOWN IS ATTACHED. COSTS BASED ON 2019 COMPETITIVE BID PRICES IN THE CITY OF FORT ATKINSON.

ONE TIME CONSTRUCTION COST / LF ROAD = \$129/LF (35 YR DESIGN) = \$3.68/LF/YR

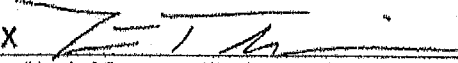
ANNUAL TAX \$'s GENERATED / LF ROAD = \$151/LF = \$5,285/LF/YR (35 YRS)

POTENTIAL \$25 MILLION INVESTMENT BY OSI/REDISERV = \$31 RETURN FOR \$1 STATE INVESTMENT

SECTION H: SIGNATURE (REQUIRED FOR ALL APPLICATIONS)

This request is made by the undersigned under proper legal authority to make such request for the designated County/Municipality/Town/Tribal Government.

| | |
|---|---------------------|
| <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> County <input type="checkbox"/> Tribal Government CITY OF FORT ATKINSON | County JEFFERSON |
|---|---------------------|

| | |
|--|-----------------------------------|
| X  (Head of Government/Designee - Signature) | 12/5/2019 (Date -- mm/dd/yyyy) |
|--|-----------------------------------|

| | |
|---------------------------------|-------------------------|
| MATT TREBATOSKI (Print Name) | CITY MANAGER (Title) |
|---------------------------------|-------------------------|

| | |
|---|--------------------------|
| X (Secondary Project Sponsor - Signature, If applicable) | (Date -- mm/dd/yyyy) |
|---|--------------------------|

| | |
|------------------|-------------|
| (Print Name) | (Title) |
|------------------|-------------|

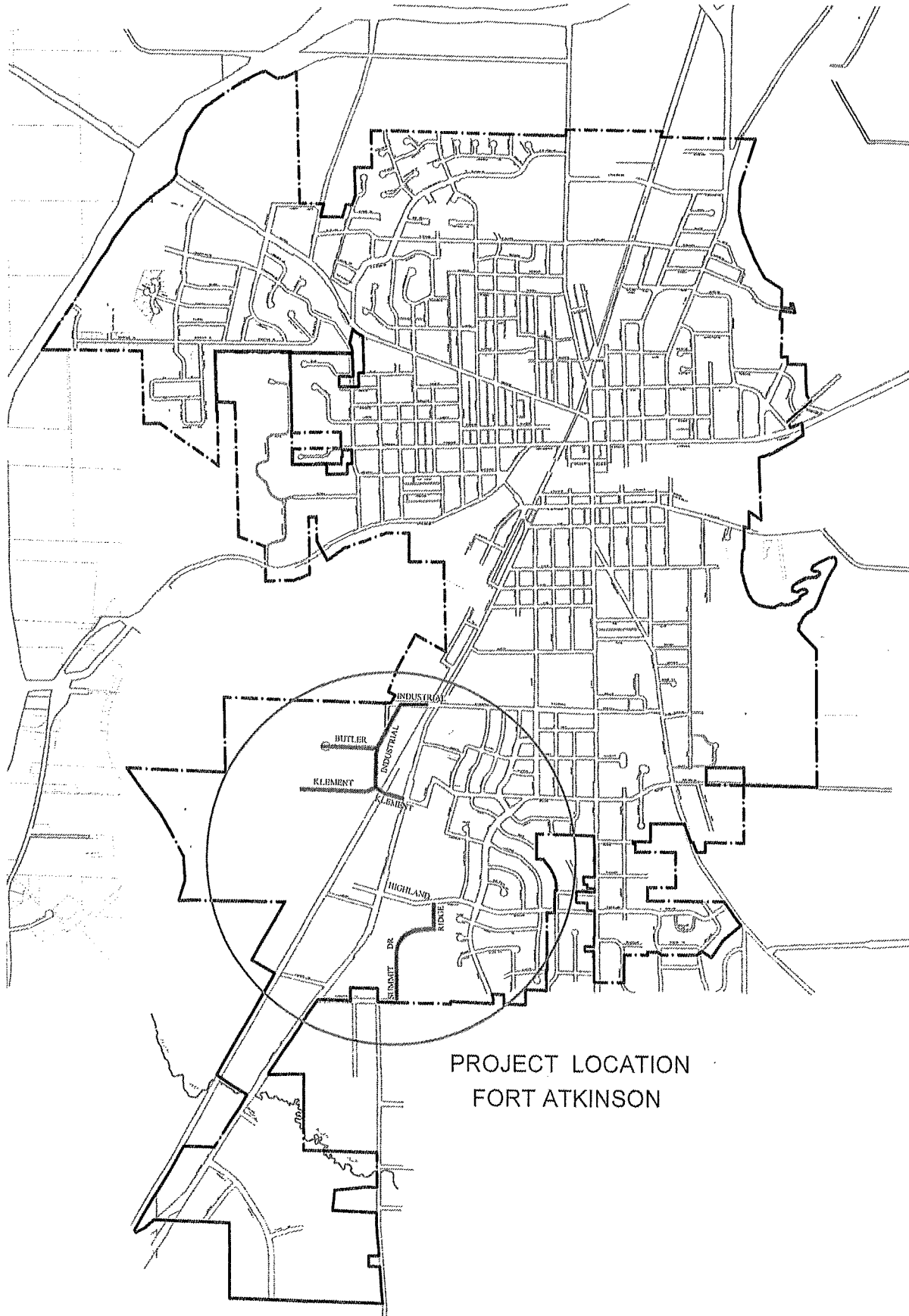
WisDOT will contact the primary project sponsor upon review of the application if any questions or a need for additional project documentation.

Submit completed application(s) to the following WisDOT email address: DOTLocalPrograms@dot.wi.gov

5 of 15

| | | | | | |
|---|--|---|--|--|--|
| On Route INDUSTRIAL DR | | At Route -- Start (include offset if applicable) Start Rockwell Ave. Offset | | Toward Route -- End Klement St | |
| Surface Type 70=Hot Mix Asphalt Pavement | | Surface Thickness 3 (inches) | | Travel Width (Per Lane) 24 (feet) (inches) | |
| Left Shoulder 5 (feet) (inches) | | Right Shoulder 5 (feet) (inches) | | Curb and Gutter? None | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | | | |
| Length of Project (rounded to nearest tenth of a mile): 0.31 | | Average Daily Traffic (ADT): 1500 +/- | | ADT % Truck: 50% Pavement Condition Rating: 2 | |
| Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Rehabilitation Pavement Replacement Reconstruction | | | | | |
| On Route BUTLER DRIVE | | At Route -- Start (include offset if applicable) Start Industrial Dr. Offset | | Toward Route -- End Termini | |
| Surface Type 70=Hot Mix Asphalt Pavement | | Surface Thickness 3 (inches) | | Travel Width (Per Lane) 30 (feet) (inches) | |
| Left Shoulder 5 (feet) (inches) | | Right Shoulder 5 (feet) (inches) | | Curb and Gutter? None | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | | | |
| Length of Project (rounded to nearest tenth of a mile): 0.18 | | Average Daily Traffic (ADT): 400 +/- | | ADT % Truck: 50% Pavement Condition Rating: 2 | |
| Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Rehabilitation Pavement Replacement Reconstruction | | | | | |
| On Route KLEMENT ST | | At Route -- Start (include offset if applicable) Start Janesville Ave Offset | | Toward Route -- End Termini | |
| Surface Type 70=Hot Mix Asphalt Pavement | | Surface Thickness 3 (inches) | | Travel Width (Per Lane) 12 (feet) (inches) | |
| Left Shoulder 5 (feet) (inches) | | Right Shoulder 5 (feet) (inches) | | Curb and Gutter? None | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | | | |
| Length of Project (rounded to nearest tenth of a mile): 0.36 | | Average Daily Traffic (ADT): 1500 +/- | | ADT % Truck: 75% Pavement Condition Rating: 2 | |
| Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Rehabilitation Pavement Replacement Reconstruction | | | | | |
| On Route SUMMIT DR | | At Route -- Start (include offset if applicable) Start Ridge Dr. Offset | | Toward Route -- End Hackbarth Rd. | |
| Surface Type 70=Hot Mix Asphalt Pavement | | Surface Thickness 3 (inches) | | Travel Width (Per Lane) 24 (feet) (inches) | |
| Left Shoulder 5 (feet) (inches) | | Right Shoulder 5 (feet) (inches) | | Curb and Gutter? None | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | | | |
| Length of Project (rounded to nearest tenth of a mile): 0.33 | | Average Daily Traffic (ADT): 800 +/- | | ADT % Truck: 50% Pavement Condition Rating: 3 | |
| Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Rehabilitation Pavement Replacement Reconstruction | | | | | |
| On Route RIDGE DR | | At Route -- Start (include offset if applicable) Start Highland Ave. Offset | | Toward Route -- End Summit Dr. | |
| Surface Type 70=Hot Mix Asphalt Pavement | | Surface Thickness 3 (inches) | | Travel Width (Per Lane) 12 (feet) (inches) | |
| Left Shoulder 5 (feet) (inches) | | Right Shoulder 5 (feet) (inches) | | Curb and Gutter? None | |
| REQUIRED: Attach an 8½ x 11 map showing project location. | | | | | |
| Length of Project (rounded to nearest tenth of a mile): 0.09 | | Average Daily Traffic (ADT): 800 +/- | | ADT % Truck: 50% Pavement Condition Rating: 3 | |
| Improvement Type: <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Rehabilitation Pavement Replacement Reconstruction | | | | | |

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CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: December 2, 2019

TO: MLS Review Committee

FROM: Andy Selle, P.E. – City Engineer

SUBJECT: Fort Atkinson MLS Grant Application

The Need: Our City has been unable to invest in our industrial parks. These areas harbor the largest businesses in our City, both in terms of tax base and employment. Sound transportation infrastructure is critical to moving the products and employees of these firms.

Jones Dairy Farm – Most valuable property in Fort Atkinson

Established in 1889, they continue to innovate and expand their sausage, ham and bacon products. In 2015 they added several new production lines and over 100,000 SF of storage and production. Shipping and receiving has increased as well. Jones Dairy Farm holds the distinction of being one of the oldest businesses in Fort Atkinson. Industrial drive which serves the main ingress/egress point to the campus was paved in 1971.

It has not been repaved since. A photo of their facility entrance is attached.

| Road | Length (LF) | Asphalt / Base Thickness | Year Built | Last Chipseal |
|---------------|-------------|--------------------------|------------|---------------|
| Industrial Dr | 1619 | 3"/12" | 1971 | 1984 |
| Butler Dr | 958 | 3"/12" | 1984 | 2007 |
| Klement St | 1442 | 3"/12" | 1971 | 1984 |
| Ridge Dr | 470 | 3"/12" | 1978 | 1984 |
| Summit Dr | 1762 | 3"/12" | 1978 | 1984 |

W&A Distribution – 10th most valuable property in Fort Atkinson

W&A is a trucking firm. They began as a 12 truck fleet in 1990 and are a 60 truck fleet today with over 100,000 SF of warehouse space. More local trips have been generated by the increased warehousing capability, with a dramatic increase in trucks on the roads serving the W&A campus. Good roads are easier on equipment and provide a safe efficient system of moving product. While the W&A facilities have grown over the years, the roads remain the same. Both Ridge Dr and Summit Dr were constructed in 1978.

OSI/RediServ – 3rd most valuable property in Fort Atkinson

OSI/RediServ has been in Fort Atkinson since the 1960s. They are currently considering a substantial expansion at their Fort Atkinson facility to make and deliver the “impossible” burger. **The investment would be \$25-\$30M at their current facility and result in the addition of 32 full time jobs.** The transportation facilities around their plant have *not* been meaningfully improved since construction in 1971 (Industrial Drive and Klement Street) and 1984 (Butler Dr). The addition of the new contract, should Fort Atkinson be chosen for the expansion, would mean a significant increase in trips per day to the facility.

The Solution: The roads serving these two industrial parks were constructed with a standard 12-inch base and 3-inches of asphalt. The rural section of these roads lends itself to a cost effective rehabilitation approach called pulverizing. The existing gravel base and asphalt surface will be ground up, compacted, and graded to provide a solid surface for two lifts of new asphalt, the first at 3-inches the second at 2-inches. This will create a robust road section of 15-inches base coarse and 5-inches of asphalt, adequate for these heavy industrial areas. Road shoulders will be re-established and curb and gutter will be replaced and slightly extended on a short section of Klement Street.

Minor drainage issues will be addressed at specific locations to ensure pavement life is not compromised. In addition, marking improvements to the two pedestrian and bicycle crossings of the Glacial River Trail will be installed, a popular walking route for employees within the industrial park.

Design has been completed to a 75% level by City staff. We will take the project to final PSE's and perform oversight with our in-house expertise in the Engineering Department.

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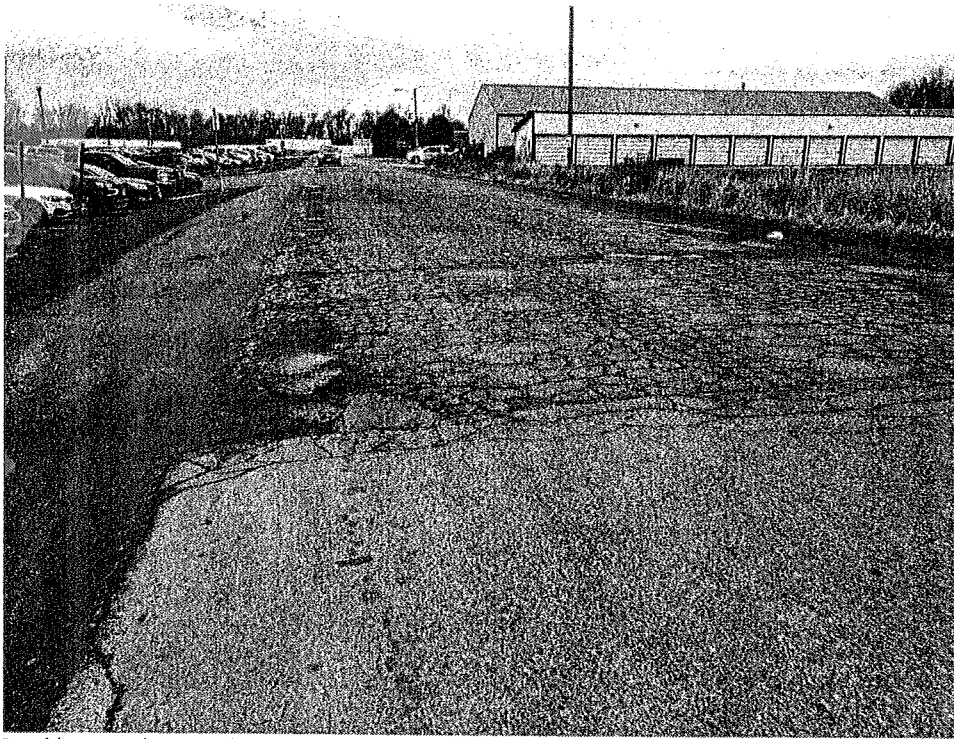


Figure 1: Looking north on Industrial Drive, adjacent to the OSI/Redi-Serv plant. Employees of the plant are parked on the left.



Figure 2: Klement Street looking west. The glacial heritage bike path is in the background and will receive an improved crosswalk and signage at this non-descript crossing.



Figure 3: Looking south on Summit Drive

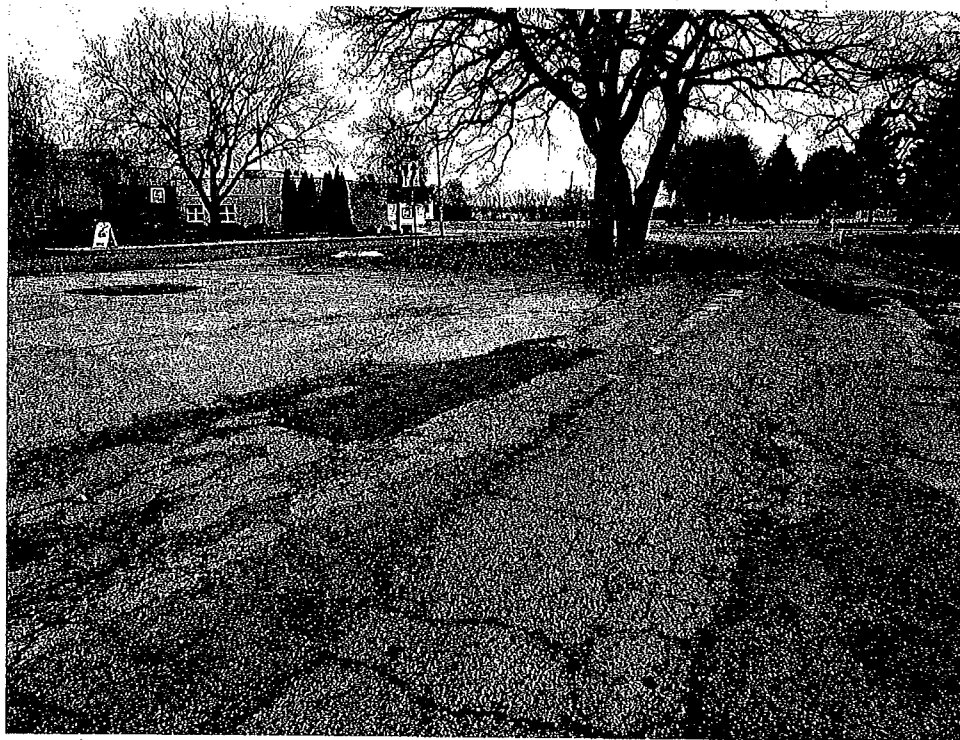


Figure 4: Looking west on Industrial Drive at the entrance to Jones Dairy Farm



Figure 5: Looking south on Summit Drive – The W&A facilities line both sides of the road in this corridor

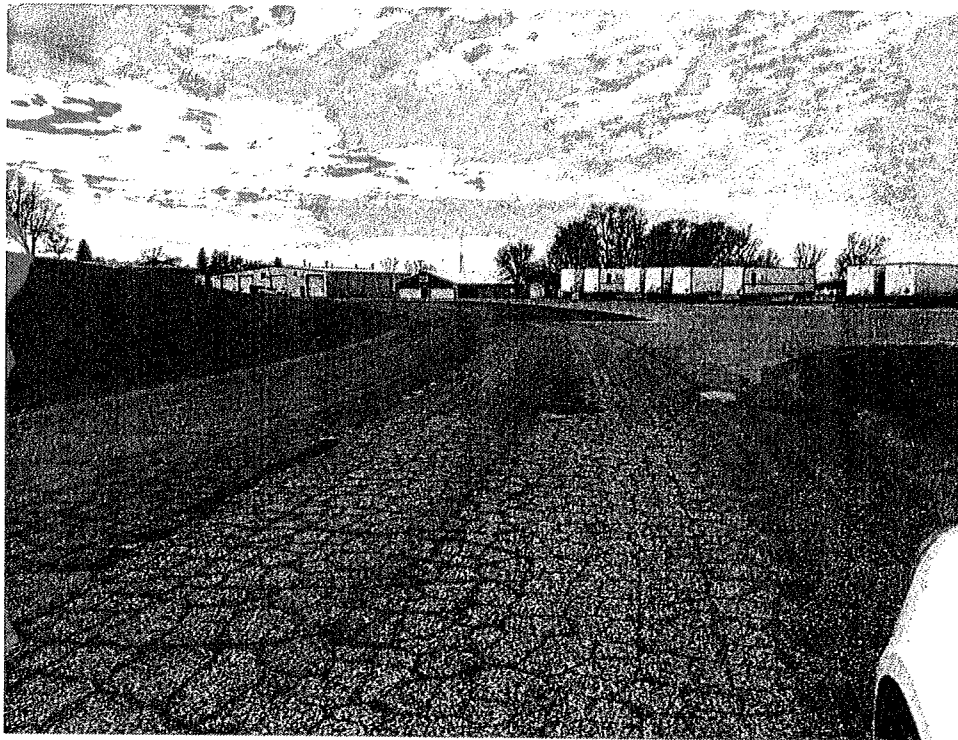


Figure 6: Looking southwest along Ridge Drive at the W&A Facilities



Figure 7: Butler Drive next to OSI/Redi-Serv looking east

ENGINEER'S ESTIMATE - FORT ATKINSON INDUSTRIAL COMPLEX IMPROVEMENTS

| Item | Unit | Quantity | Unit Prices | Total Amount |
|---|------|----------|-------------|--------------|
| GENERAL ITEMS | | | | |
| TRAFFIC CONTROL | LS | 2 | \$2,500.00 | \$5,000.00 |
| INLET PROTECTION (TYPE D) | EA | 23 | \$125.00 | \$2,875.00 |
| SUBTOTAL | | | | \$7,875.00 |
| REMOVALS | | | | |
| SAW/CUT - ASPHALT PAVING | LF | 1625 | \$2.00 | \$3,250.00 |
| SUBTOTAL | | | | \$3,250.00 |
| ROADWAY CONSTRUCTION | | | | |
| PULVERIZE EXISTING ASPHALT (8" DEPTH) | SY | 23000 | \$4.00 | \$92,000.00 |
| FINISH GRADE BASE STONE | SY | 23000 | \$2.00 | \$46,000.00 |
| EBS REMOVE AND PREPLACE (1-1/4" DENSE) (12" DEPTH) | SY | 650 | \$30.00 | \$19,500.00 |
| 5-INCH THICK ASPHALT PAVING (3" 19mm, 2" 12.5mm) | TON | 6700 | \$70.00 | \$469,000.00 |
| 24" STONE SHOULDER (3/4" DENSE GRADED BASE STONE) | LF | 5500 | \$3.00 | \$16,500.00 |
| COMMON EXCAVATION (15" DEPTH) | SY | 1500 | \$10.00 | \$15,000.00 |
| 1-1/4" DENSE GRADED BASE STONE | TN | 800 | \$14.00 | \$11,200.00 |
| 30" CONCRETE CURB | LF | 320 | \$22.00 | \$7,040.00 |
| RESTORATION W/ TOPSOIL, FERTILIZER, SEED, AND MATTING | LS | 2 | \$3,500.00 | \$5,000.00 |
| CROSSWALK 6 - INCH, SOLID WHITE - EPOXY | LF | 120 | \$8.00 | \$960.00 |
| SUBTOTAL | | | | \$682,200.00 |
| UTILITIES - STORM SEWER | | | | |
| STORM MANHOLE W/ CASTING AND SOLID LID (48") | EA | 1 | \$2,500.00 | \$2,500.00 |
| 12 INCH DIA. RCP STORM SEWER | LF | 250 | \$65.00 | \$16,250.00 |
| CONCRETE END SECTION | EA | 3 | \$450.00 | \$1,350.00 |
| ADJUST STORM MANHOLE | EA | 4 | \$500.00 | \$2,000.00 |
| GENERAL EXCAVATION (RE-ESTABLISH DRAINAGE) | LS | 2 | \$5,000.00 | \$10,000.00 |
| SUBTOTAL | | | | \$32,100.00 |
| UTILITIES - SANITARY SEWER | | | | |
| ADJUST SANITARY MANHOLE | EA | 18 | \$500.00 | \$9,000.00 |
| SUBTOTAL | | | | \$9,000.00 |

| | |
|----------------------------------|---------------------|
| TOTAL | \$734,425.00 |
| 10% CONTINGENCY | \$73,442.50 |
| TOTAL CONSTRUCTION BUDGET | \$807,867.50 |

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CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: Jan. 27, 2021

TO: City Council

FROM: Brooke Franseen, Parks & Rec. Director

SUBJECT: Approval of Sealcoating Contractor

Background: There are two projects planned as part of the 2021 Capital Outlay budget: sealcoating the approximate 2.2 miles of the Glacial River Bicycle & Pedestrian Trail and resurface four tennis courts (half of the courts) at the Rock River Park tennis courts. All work includes cleaning, crack filling, sealcoating, and striping lines when completed.

Discussion: Two quotes were received from reputable sealcoat companies that have experience working with municipalities and school districts. Midwest Sealcoat has won the competitive bid every year and has performed work on our bike trail, tennis courts, parking lots, and basketball courts in the past years. It is suggested to maintain a 5-year re-coating procedure to minimize additional maintenance costs.

Midwest Sealcoat also provides free touch up work on previous projects or have added new lines to a court when asked. They also give us preference of work dates so we can work around tennis conflicts, school use, and tennis lessons. We would also want prime dates involving the Glacial River Trail work to avoid the heaviest use in the summer.

When reaching out to Fahrner for a quote, they directed me towards Midwest Sealcoat for tennis courts as they do not perform work on courts.

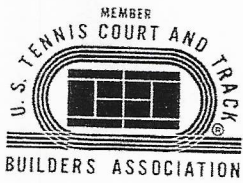
Financial Analysis: \$28,500 was budgeted in Parks Capital Outlay and combined with a \$12,000 donation from a resident, there is a total of \$40,500 budgeted for the two projects. With the combined invoices from Midwest Sealcoat, the total expense will be \$42,000. The remaining \$1,500 will come out of the Parks Supplies account.

Glacial River Bike Trail Quotes -

Quote #1 Midwest Sealcoat: \$17,000

Quote #2 Fahrner Asphalt Sealers: \$20,190

Staff Recommendation: We recommend to accept Midwest Sealcoat's invoice price of \$42,000 to sealcoat the Glacial River Bike Trail and four tennis courts at Rock River Park.



PROPOSAL
MIDWEST SEALCOAT, LLC
P.O. Box 193 • Dodgeville, WI 53533
Local 608-935-2081 • Fax 608-935-1441
1-800-504-7735
midwestseal@aol.com



PROPOSAL SUBMITTED TO:

DESCRIPTION OF JOB:

Font Atkinson Parks & Rec
30 North Water ST
Font Atkinson, WI 53538
BROOKE FRANSSEN

JOB 3-4 TENNIS Courts
ADDRESS CITY WALKING TRAIL
CITY _____ STATE _____
DATE OCT 29 2020

WE HEREBY PROPOSE TO DO THE FOLLOWING:

- Tennis Courts 3 & 4
- ① Clean, Crackfill, Remove Replace 3 Net Post Foundations
 - ② Resurface courts with acrylic materials (SealMaster)
 - ③ Layout & Restripe all courtlines
- \$12,500.00

Walking Trail

- ① Clean, Crackfill, Sealcoat & Restripe total walking trail with SealMaster Products.
- \$17,000.00

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS.

FOR THE SUM OF \$ 29,500.00

WITH PAYMENT TO BE MADE AS FOLLOWS:

50% DOWN WITH SIGNED CONTRACT BAL ON COMPLETION

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES, ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL.

AUTHORIZED SIGNATURE _____

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN _____ DAYS.

ACCEPTANCE OF PROPOSAL

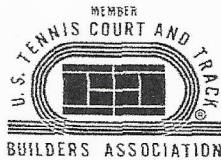
THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE ACCEPTED _____

SIGNATURE _____

SIGNATURE _____





PROPOSAL

MIDWEST SEALCOAT, LLC

P.O. Box 193 • Dodgeville, WI 53533
Local 608-935-2081 • Fax 608-935-1441
1-800-504-7735
midwestseal@aol.com



PROPOSAL SUBMITTED TO:

Fort ATKINSON Parks & Rec
30 North Water ST
Fort ATKINSON WI
Brooke FRANSEEN

DESCRIPTION OF JOB:

JOB 1 & 2 Tennis Courts
ADDRESS _____
CITY Ft ATKINSON STATE WI
DATE Dec 23 2020

WE HEREBY PROPOSE TO DO THE FOLLOWING:

- ① Clean, Crackfill, Level Tennis Post Foundations AS needed
- ② Resurface courts with acrylic materials SealMaster
- ③ Layout & Restripe All courtlines * 12,500.00

WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF \$ 12,500.00

WITH PAYMENT TO BE MADE AS FOLLOWS:

50% DOWN Payment with
Signed Contract Bal on
Completion

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US
IF NOT ACCEPTED WITHIN _____ DAYS.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL.

AUTHORIZED SIGNATURE _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED.
YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE ACCEPTED _____

SIGNATURE _____

SIGNATURE _____



PROPOSAL / CONTRACT

Job. No. _____

Date: December 03, 2020

PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717



Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.556.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Contact Name: Brooke Franseen

Contract Price \$20,190.00

PURCHASER: FORT ATKINSON PARK & RECREATION DEPT.

TELEPHONE: (920) 563-7781

ADDRESS: 30 N. WATER ST.-WEST
FORT ATKINSON, WI 53538

DESCRIPTION OF PROPERTY:

BIKE PATH

FARMCO LN

FARMCO LN TO N. MAIN ST

FORT ATKINSON, WI 53538

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

Blow out and clean cracks with compressed air and heat lance.

Seal cracks with a rubberized asphalt crack sealant. This material exceeds Fed Spec ASTM D6690 Type II. Crackfilling does not include alligatored areas.

Sweep asphalt clean with vacuum sweeper and/or air blowers. Apply (1) coat(s) of Polymer Modified Masterseal emulsion sealcoat. Sealer will be blended with fractured sand and rubber modifier to provide superior mix design.

Re-stripe asphalt as is with (WHITE & YELLOW) traffic paint. Bike graphics & yellow dashed line.

DISCLAIMER: Asphalt emulsion sealers and resurfacers may be adversely affected by materials and conditions such as: tree saps, surfactants, soaps, waxes, and excessive shaded areas. Sealing of these affected areas is at owners risk and is subject to exclusion of material and workmanship warranty described herein.

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 30 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.

3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$20,190.00 and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work.

PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC:608-280-1452
mike.jenquin@fahrnerasphalt.com

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

Mike Jenquin

(PRINT OR TYPE NAME)

By:

Mike Jenquin

(CONTRACTOR REPRESENTATIVE)

By:

(PRINT OR TYPE NAME)

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: December 03, 2020

Date of acceptance: _____



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 29, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director
SUBJECT: 2020 Year-End Financial Statement Highlights

2020 was certainly a year to remember. As you review the year-end financials, you will see many areas that came in under budget or just at 100%. This was quite a feat for Staff as many challenges were experienced that resulted from the pandemic. Fortunately, Departments managed well, utilized expense accounts to fulfill sanitation measures, maintained safe parameters between all and still accomplished a great deal.

Revenues provided much variation between funds. The court penalty and cost revenue account came in well below budget at 82% as the Police Department limited citations during the 2nd quarter of the year while the Safer @ Home Order was in place. Aquatic Center and Recreation also experienced significant drops while capacity restrictions and uncertainty limited registrations and attendance.

FUND 1
GENERAL FUND

- See attachments.

FUND 4
DEBT SERVICE FUND

- All debt payments were made timely in 2020.
- No long term borrowing occurred in 2020.

FUND 5
TRANSPORTATION IMPROVEMENTS

- Cash balance at year-end of \$105,875 and will be used in 2021.
- Vehicle registration fee revenues came in at \$211,407, just a bit over budget. We were more conservative with this number in the 2020 budget as revenue has dropped over the years.
- Spent \$632,453 in 2020, \$693,000 spent in 2019, \$673,000 spent in 2018.

FUND 6
REVOLVING LOAN FUND

- All loans are current. This represents an amount of \$424,548 outstanding principal as of January 1, 2021.
- Interest revenue on Revolving Loans totaled \$15,672.
- One loan will be paid off February 2021.

FUND 7

EMS

- Cash at year end is \$5,279, 2019 year-end \$7,247, 2018 year-end \$113.
- Revenues came in at 115% of budget and unfortunately, expenses peaked at 197% of budget.

FUND 12

TIF 6 – BUSINESS PARK

- Debt service and Klement Contract payments were made timely. Bond payments of \$282,235.50 and Klement payment of \$96,362.62, totaled \$378,598.12. Tax Increment was \$132,605 resulting in a deficit of \$245,993 before TID 7 and 8 donations, and rental of property.
- Treasurer's cash remaining for future final audit and administrative costs is \$4,473.

FUND 13

TIF 7 – DOWNTOWN

- Cash balance at year end is \$2,487.
- Tax increment was \$410,254, up from \$386,350 in 2019.
- Debt service payments made of \$239,075.
- \$177,000 donated to Business Park TID.

FUND 14

TIF 8 – NORTHWEST CORRIDOR DEVELOPMENT

- Tax increment of \$630,636, 2019 - \$419,330, 2018 - \$300,039 in 2018. The increment is up significantly.
- Debt service payments made of \$151,706 and \$400,000 donated to Business Park TID.

FUND 2

SEWER UTILITY

- Cash account balances as of December 31, 2020:

| | <u>2020</u> | <u>2019</u> | <u>2018</u> |
|----------------------|-------------|-------------|-------------|
| Replacement funds | \$1,473,729 | \$1,048,729 | \$ 718,100 |
| Debt service | \$ 386,198 | \$ 112,413 | \$ 170,113 |
| Cash (less payables) | \$ 709,916 | \$2,415,232 | \$2,062,597 |

Replacement funds increased with the budgeted purchases and projects in 2020 yet to be completed, but will be heavily depleted in 2021 as we look to take on some of the update projects in order to reduce the amount of the expected borrowing in 2021-2022. The Utility will continue budgeting \$425,000 per year to keep replacing equipment and collection mains.

As noted in highlights last year, we used a majority of cash on hand to pay for the plant improvements in 2020. This again should reduce the amount borrowed and reduce the rate increase needed to fund the plant improvements.

- Long-term debt totaled \$741,493, last year totaled \$860,971.
- Utility accounting requires accruing the leave amounts for vacation and sick leave. At the end of 2020, the long-term liability is \$80,208.
- All revenue accounts came in over budget, which is great news. Septic hauler revenue also performed very well at 210% over budget.
- Interest earnings have declined greatly - \$13,949. In 2019 interest was \$50,221, and 2018 - \$33,183.
- Service and Sludge Trucks Maintenance came in around \$6,375 over budget.

FUND 3

WATER UTILITY

- Treasurer's cash (less payables) is at \$560,371, compared to \$348,483 last year.
- Long-term debt totaled \$2,311,560 compared to \$2,559,818 in 2019.
- Investment earnings suffered in 2020 at \$4,136.
- Water sales were up at \$1,980,575 compared to \$1,938,278 last year.
- Overall operating revenues came in at 105%, same as 2019.
- Forfeited discounts is down in relation to the PSC now allowing penalties to be charged on past due accounts due to the pandemic.
- Power for pumping is extremely down which is hopefully a correlation to the solar panel system at the booster station.
- Mains maintenance at 72%, even less than 2019. This could relate to less breaks.

FUND 10

STORMWATER UTILITY

- Cash (less payables) is at \$72,859, compared to \$122,438 last year.
- Replacement funds at \$147,000.
- Long term debt at \$1,260,920.
- Revenues came in greater than expenses.
- Storm sewers came in drastically under budget at 59%.

ACTION ITEMS

1. Accept and file year-end financial statements for all Funds. (Voice vote)
2. Appropriate \$579,007.86 from the General Fund for the overdrawn accounts. (Roll call)
3. Approve non-lapsing accounts of \$2,131,432.66 from 2019 to 2020. (Roll call)

| Account Number | Account Title | Budget | 12/31/2020 | Description |
|-----------------|--------------------------------|-----------------|------------------|---|
| 01-00-0001-1491 | PROPERTY, PLANT & EQUIPMENT | \$ - | \$ 27,763,908.00 | #D11/01/ 2020 Tax Roll Setup. |
| 01-00-0001-2311 | DELINQUENT PERS PROP TAX | \$ - | \$ 241.40 | #D11/01/ Two balances to be charged back as businesses are closed. |
| 01-00-0001-3111 | ADVANCE FROM GEN FUND TO TIF 6 | \$ - | \$ 1,832,314.81 | #D11/01/ Gen Fund supported \$480,871 to TIF 6. |
| 01-00-0001-4111 | PREPAID EXPENSE-REVENUE FY | \$ - | \$ (3,737.14) | #D11/01/ 2021 revenue collected in 2020. |
| 01-41-0041-2200 | LODGING ROOM TAX | \$ (49,000.00) | \$ (23,976.94) | 51.1% Room tax revenue down due to COVID pandemic. |
| 01-42-0042-7700 | STATE/FED: EMERGENCY GRANTS | \$ - | \$ (272,633.01) | #D11/01/ Election Grants (\$6,223, \$7,377) Routes to Recovery (\$294,705.81) |
| 01-43-0043-1200 | OPERATOR LICENSES | \$ (7,500.00) | \$ (780.00) | 89.6% Less licensed could correlate to less business hours, serving less customers. |
| 01-43-0043-3200 | DOG & CAT LICENSE | \$ (22,000.00) | \$ (17,532.40) | 79.7% Did not book December revenue as tags issued are for 2021. |
| 01-43-0043-4100 | MISC LICENSES | \$ (750.00) | \$ (280.00) | 37.3% Mobile merchants, door to door solicitors. |
| 01-43-0043-6100 | COURT PENALTIES & COSTS | \$ (98,000.00) | \$ (17,352.58) | 82.3% Less citations issued during Jan-June 2020. |
| 01-44-0044-6100 | LIBRARY-MISCELLANEOUS | \$ (7,700.00) | \$ (3,680.80) | 47.8% Library was closed to the public for several months. |
| 01-44-0044-6110 | LIBRARY-FINES | \$ (10,000.00) | \$ (2,376.73) | 23.8% Library was closed to the public for several months. |
| 01-44-0044-6230 | AQUATIC CENTER | \$ (158,000.00) | \$ (94,839.59) | 60.0% Aquatic center open half of the summer and less capacity allowed. |
| 01-44-0044-6250 | RECREATION DEPARTMENT | \$ (78,000.00) | \$ (16,835.48) | 78.4% Some programming cancelled due to pandemic. |
| 01-51-5111-0600 | COUNCIL-Supplies | \$ 200.00 | \$ 711.79 | 355.9% Purchased new tablets for City Council. |
| 01-51-5132-0100 | MANAGER-Salaries | \$ 52,635.00 | \$ 63,894.76 | 121.4% Interim City Manager wages. |
| 01-51-5132-0600 | MANAGER-Supplies | \$ 3,200.00 | \$ 17,449.55 | 545.3% Public Admin Assoc. - City Manager hiring firm. |
| 01-51-5141-0600 | CLERK/TREAS-Supplies | \$ 3,000.00 | \$ 5,337.49 | 177.9% Additional expenses for PPE, sanitizing stands, etc |
| 01-51-5141-1100 | CLERK/TREAS-Conference | \$ 2,000.00 | \$ 590.00 | 29.5% Funds carryover for use in 2021. |
| 01-51-5141-1200 | CLERK/TREAS-Postage | \$ 4,500.00 | \$ 4,857.49 | 107.9% Postage pre-pay account. |
| 01-51-5143-0600 | ELECTIONS-Supplies | \$ 3,800.00 | \$ 17,308.67 | 455.5% Expense offset by Grants totaling \$13,600.50. |
| 01-51-5190-3000 | RETIREE HEALTH DENTAL INSUR | \$ 142,740.00 | \$ 42,976.88 | 30.1% Carryover funds for retirement benefit management. |
| 01-51-5190-4000 | PROPERTY & LIABILITY INSURANCE | \$ 45,000.00 | \$ 50,515.25 | 112.3% Increase in Insurance expenses. |
| 01-51-5190-5000 | FIRE INSURANCE | \$ 15,000.00 | \$ 16,792.00 | 111.9% Increase in Insurance expenses. |
| 01-51-5190-6000 | WORKER'S COMP INSURANCE | \$ 100,000.00 | \$ 70,668.00 | 70.7% Payroll audit provided return. |
| 01-51-5200-3000 | UNEMPLOYMENT COMP | \$ 1,000.00 | \$ 6,601.50 | 660.2% Increase in unemployment due to pandemic (part time staff claims). |
| 01-52-5211-0100 | PD-Salaries | \$ 1,300,180.00 | \$ 1,331,905.20 | 102.4% Retirement of Officer as of 12/31/2020. |
| 01-52-5211-0200 | PD-Overtime | \$ 80,200.00 | \$ 107,278.80 | 133.8% One officer / FMLA. |
| 01-52-5211-0400 | PD-Dispatch/Salaries | \$ 209,930.00 | \$ 220,289.26 | 104.9% One dispatcher / FMLA. |
| 01-52-5211-1200 | PD-Bldg Maint | \$ 19,000.00 | \$ 24,956.24 | 131.3% Increase in building insurance and generator repair. |
| 01-52-5211-2000 | PD-K-9 Unit | \$ 7,040.75 | \$ 7,040.75 | 100.0% Fully funded by donations. |
| 01-52-5217-0000 | SCHOOL PATROL-Crossing Guards | \$ 24,000.00 | \$ 20,664.13 | 86.1% Continued payroll for crossing guards during pandemic. |
| 01-52-5231-0700 | FIRE-Rural Truck Maint | \$ 3,000.00 | \$ 5,222.86 | 174.1% Alternator and repairs to Tender 111. |
| 01-52-5231-1400 | FIRE-Building Maintenance | \$ 6,000.00 | \$ 8,485.80 | 141.4% Roof repair prior to construction of new/expansion/remodel. |
| 01-52-5231-1800 | FIRE-Truck Insurance | \$ 29,830.00 | \$ 31,470.51 | 105.5% Increase in Insurance expenses. |
| 01-52-5241-0200 | BUILDING INSP-Salaries P-time | \$ 1,500.00 | \$ 3,263.25 | 217.6% Utilized part-time inspector due to absences. |
| 01-52-5241-0600 | BUILDING INSP-Supplies/Equipmt | \$ 1,800.00 | \$ 2,682.77 | 149.0% IT hours for computer repair. |

| | | | | | | | | | |
|-----------------|--------------------------------|----|--------------|----|--------------|----|--------------|---------|--|
| 01-52-5241-0800 | BUILDING INSP-Unif Dwell Code | \$ | 660.00 | \$ | 830.07 | \$ | (170.07) | 125.8% | New home building permits. |
| 01-52-5291-0600 | EMERGENCY MNGMNT-Supplies | \$ | 6,000.00 | \$ | 11,044.59 | \$ | (5,044.59) | 184.1% | PPE supplies. |
| 01-54-5435-0600 | SNOW & ICE-Supplies | \$ | 10,000.00 | \$ | 3,346.79 | \$ | 6,653.21 | 33.5% | Under budget due to lighter winter seasons. |
| 01-54-5435-0700 | SNOW & ICE-Sand-Salt | \$ | 98,570.00 | \$ | 44,611.25 | \$ | 53,958.75 | 45.3% | Under budget due to lighter winter seasons. |
| 01-54-5471-0700 | RECYCLE/REFUSE-Sanitary Lndfl | \$ | 154,000.00 | \$ | 166,775.86 | \$ | (12,775.86) | 108.3% | Extra bulk pick-ups during pandemic and not picking up curbside. |
| 01-55-5512-1300 | MUSEUM-Insurance | \$ | 5,400.00 | \$ | 5,976.00 | \$ | (576.00) | 110.7% | Increase in Insurance expenses. |
| 01-55-5516-1500 | SR CENTER-Van | \$ | 15,187.97 | \$ | 1,839.41 | \$ | 13,348.56 | 12.1% | Funds carryover for operation and use of van. |
| 01-56-5636-0600 | CITY SCAPE-Supplies | \$ | 93,974.87 | \$ | 14,014.91 | \$ | 79,959.96 | 14.9% | Funds carryover for Main Street enhancement projects. |
| 01-60-0061-4100 | OUTLAY CLERK/TREASURER | \$ | 1,000.00 | \$ | 38,718.18 | \$ | (37,718.18) | 3871.8% | Account used for VOIP phones, server upgrade offset by Covid Grants. |
| 01-60-0062-1100 | OUTLAY POLICE DEPT | \$ | 66,350.00 | \$ | 62,207.79 | \$ | 4,142.21 | 93.8% | Funds carryover for use in 2021. |
| 01-60-0062-1101 | OUTLAY POLICE DONATION PROJ | \$ | 12,634.35 | \$ | 10,218.12 | \$ | 2,416.23 | 80.9% | Funds carryover for use in 2021. |
| 01-60-0062-3101 | FIRE STATION RENO/EXPANSION | \$ | 5,275,061.75 | \$ | 3,734,976.23 | \$ | 1,540,085.52 | 70.8% | Funds carryover for use in 2021. |
| 01-60-0064-1200 | OUTLAY CITY GARAGE | \$ | 9,480.00 | \$ | 2,275.00 | \$ | 7,205.00 | 24.0% | Funds carryover for use in 2021. |
| 01-60-0065-1300 | OUTLAY YOUTH CENTER | \$ | 8,549.68 | \$ | 2,765.58 | \$ | 5,784.10 | 32.3% | Funds carryover for use in 2021. |
| 01-60-0065-1600 | OUTLAY SENIOR CENTER | \$ | 19,401.63 | \$ | 11,604.92 | \$ | 7,796.71 | 59.8% | Funds carryover for use in 2021. |
| 01-60-0065-2200 | OUTLAY DANCE PROGRAM | \$ | 30,199.71 | \$ | 4,893.20 | \$ | 25,306.51 | 16.2% | Funds carryover for use in 2021. |
| 01-60-0065-2300 | OUTLAY AQUATIC CENTER | \$ | 16,000.00 | \$ | 13,190.26 | \$ | 2,809.74 | 82.4% | Funds carryover for use in 2021. |
| 01-60-0065-4100 | OUTLAY PARKS | \$ | 71,066.74 | \$ | 56,690.00 | \$ | 14,376.74 | 79.8% | Funds carryover for use in 2021. |
| 01-60-0065-4105 | OUTLAY MEMORIAL PARK SHELTER | \$ | 2,208.54 | \$ | 1,126.35 | \$ | 1,082.19 | 51.0% | Funds carryover for use in 2021. |
| 01-60-0065-4108 | OUTLAY HAUM POND SHELTER | \$ | 1,869.24 | \$ | 273.91 | \$ | 1,595.33 | 14.7% | Funds carryover for use in 2021. |
| 01-60-0065-4109 | OUTLAY HAUM POND PROJ | \$ | 77,206.13 | \$ | 70,093.29 | \$ | 7,112.84 | 90.8% | Funds carryover for use in 2021. |
| 01-60-0065-4110 | OUTLAY DIAMOND DIRT | \$ | 3,259.99 | \$ | 650.00 | \$ | 2,609.99 | 19.9% | Funds carryover for use in 2021. |
| 01-60-0065-4114 | OUTLAY FORT YOUTH TRIATHLON | \$ | 6,937.65 | \$ | 100.00 | \$ | 6,837.65 | 1.4% | Funds carryover for use in 2021. |
| 01-60-0065-4115 | OUTLAY JONES PK IMPRV GENERALS | \$ | 8,846.82 | \$ | 2,456.87 | \$ | 6,389.95 | 27.8% | Funds carryover for use in 2021. |
| 01-60-0065-4116 | OUTLAY JF LUTHER DIAMONDS | \$ | 10,361.19 | \$ | - | \$ | 10,361.19 | 0.0% | Funds carryover for use in 2021. |
| 01-60-0065-4117 | OUTLAY SMALL PROJ DONATION | \$ | 59,911.57 | \$ | 43,572.55 | \$ | 16,339.02 | 72.7% | Funds carryover for use in 2021. |
| 01-60-0065-4118 | OUTLAY YOUTH FOOTBALL FIELDS | \$ | 3,056.04 | \$ | 2,950.75 | \$ | 105.29 | 96.6% | Funds carryover for use in 2021. |
| 01-60-0065-4119 | OUTLAY CHARITY CONCERTS | \$ | 11,362.28 | \$ | 9,560.00 | \$ | 1,802.28 | 84.1% | Funds carryover for use in 2021. |



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 28, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director
SUBJECT: Overdrawn Accounts at Year-End 2020

Background:

Attached is a list of overdrawn accounts at year-end.

Staff Recommendation:

To authorize the Clerk/Treasurer to transfer funds from the General Fund to cover the overages as presented in the amount of \$579,007.86.

| Account Title | Account Number | Overage |
|--------------------------------|-----------------|----------------|
| COUNCIL-Supplies | 01-51-5111-0600 | \$ (511.79) |
| MANAGER-Salaries | 01-51-5132-0100 | \$ (11,259.76) |
| MANAGER-Supplies | 01-51-5132-0600 | \$ (14,249.55) |
| CLERK/TREAS-Salaries | 01-51-5141-0100 | \$ (0.48) |
| CLERK/TREAS-Supplies | 01-51-5141-0600 | \$ (2,337.49) |
| CLERK/TREAS-Postage | 01-51-5141-1200 | \$ (357.49) |
| CLERK/TREAS-Copies | 01-51-5141-1500 | \$ (3.30) |
| CLERK/TREAS-Info Tech-Network | 01-51-5141-1600 | \$ (2,002.17) |
| ELECTIONS-Supplies | 01-51-5143-0600 | \$ (13,508.67) |
| PROPERTY & LIABILITY INSURANCE | 01-51-5190-4000 | \$ (5,515.25) |
| FIRE INSURANCE | 01-51-5190-5000 | \$ (1,792.00) |
| UNEMPLOYMENT COMP | 01-51-5200-3000 | \$ (5,601.50) |
| PD-Salaries | 01-52-5211-0100 | \$ (31,725.20) |
| PD-Overtime | 01-52-5211-0200 | \$ (27,078.80) |
| PD-Dispatch/Salaries | 01-52-5211-0400 | \$ (10,359.26) |
| PD-Bldg Maint | 01-52-5211-1200 | \$ (5,956.24) |
| FIRE-Salaries Overtime | 01-52-5231-0200 | \$ (2,774.48) |
| FIRE-Rural Truck Maint | 01-52-5231-0700 | \$ (2,222.86) |
| FIRE-Phone/Radio/Internt/Cable | 01-52-5231-0900 | \$ (1,313.52) |
| FIRE-Elect/Water/Stormwater | 01-52-5231-1000 | \$ (2,440.57) |
| FIRE-Building Maintenance | 01-52-5231-1400 | \$ (2,485.80) |
| FIRE-Protective Clothing | 01-52-5231-1500 | \$ (1,164.00) |
| FIRE-Truck Insurance | 01-52-5231-1800 | \$ (1,640.51) |
| FIRE-Benefits | 01-52-5231-2500 | \$ (871.77) |
| BUILDING INSP-Salaries P-time | 01-52-5241-0200 | \$ (1,763.25) |
| BUILDING INSP-Supplies/Eqpmnt | 01-52-5241-0600 | \$ (882.77) |
| BUILDING INSP-Unif Dwell Code | 01-52-5241-0800 | \$ (170.07) |
| ELECTRICAL-SDFA Locates | 01-52-5242-0500 | \$ (860.35) |
| ELECTRICAL-Office Supplies | 01-52-5242-0600 | \$ (139.08) |

| | | | |
|--------------------------------|-----------------|----|--------------|
| ELECTRICAL-Training | 01-52-5242-1100 | \$ | (67.82) |
| ELECTRICAL-Benefits | 01-52-5242-2500 | \$ | (1,415.44) |
| EMERGENCY MNGMNT-Supplies | 01-52-5291-0600 | \$ | (5,044.59) |
| HUMANE SOCIETY | 01-53-5343-0000 | \$ | (23.66) |
| PUBLIC WORKS SUPERINT-Salaries | 01-54-5406-0100 | \$ | (3,130.44) |
| PUBLIC WORKS SUPERVIS-Benefits | 01-54-5410-2500 | \$ | (32.98) |
| ST MACH-Fleet Ins | 01-54-5411-1000 | \$ | (491.21) |
| GARAGE-Supplies | 01-54-5412-0600 | \$ | (3,880.63) |
| GARAGE-Tools | 01-54-5412-1400 | \$ | (364.81) |
| ENG-Supplies | 01-54-5421-0600 | \$ | (523.78) |
| ST MAINT-Salaries | 01-54-5431-0100 | \$ | (9,797.13) |
| ST MAINT-Benefits | 01-54-5431-2500 | \$ | (7,712.55) |
| STREET PERMIT REPAIRS-Supplies | 01-54-5432-0600 | \$ | (3,643.80) |
| CURB & GUTTER-Salaries | 01-54-5433-0100 | \$ | (81.65) |
| CURB & GUTTER-Supplies | 01-54-5433-0600 | \$ | (146.80) |
| ST.NAME SIGNS-Salaries | 01-54-5436-0100 | \$ | (689.87) |
| TRAFFIC CTRL-Salaries | 01-54-5441-0100 | \$ | (20,698.55) |
| TRAFFIC CTRL-Benefits | 01-54-5441-2500 | \$ | (8,898.91) |
| ST.LIGHTING-Salaries | 01-54-5442-0100 | \$ | (336.65) |
| PARKING LOT-Supplies | 01-54-5452-0600 | \$ | (262.84) |
| AIRPORT-Salaries | 01-54-5453-0100 | \$ | (2,118.01) |
| AIRPORT-Benefits | 01-54-5453-2500 | \$ | (542.81) |
| RECYCLE/REFUSE-Contractor | 01-54-5471-0100 | \$ | (237.53) |
| RECYCLE/REFUSE-Sanitary Lndfl | 01-54-5471-0700 | \$ | (12,775.86) |
| LIBRARY-Supplies | 01-55-5511-0600 | \$ | (166.48) |
| LIBRARY-Insurance | 01-55-5511-0800 | \$ | (270.00) |
| LIBRARY-Books | 01-55-5511-1300 | \$ | (27.42) |
| MUSEUM-Historic Pres Comm | 01-55-5512-0700 | \$ | (97.00) |
| MUSEUM-Insurance | 01-55-5512-1300 | \$ | (576.00) |
| SR CENTER-Supplies | 01-55-5516-0600 | \$ | (189.93) |
| AQUATIC CTR-Supplies/Maint | 01-55-5523-0600 | \$ | (19.28) |
| PARKS-Salaries F-Time | 01-55-5541-0100 | \$ | (24,088.69) |
| PARKS-Supplies | 01-55-5541-0600 | \$ | (74.39) |
| PARKS-Benefits | 01-55-5541-2500 | \$ | (9,668.66) |
| FORESTRY-Salaries | 01-56-5611-0100 | \$ | (3,625.10) |
| FORESTRY-Supplies | 01-56-5611-0600 | \$ | (7,027.46) |
| FORESTRY-Conferences | 01-56-5611-1200 | \$ | (198.95) |
| OUTLAY CLERK/TREASURER | 01-60-0061-4100 | \$ | (37,718.18) |
| OUTLAY BUILDING INSPECTOR | 01-60-0062-4100 | \$ | (4,280.40) |
| OUTLAY ELECTRICIAN | 01-60-0062-4200 | \$ | (7.53) |
| OUTLAY STREET MACHINERY | 01-60-0064-1100 | \$ | (19,864.17) |
| OUTLAY ENGINEERING | 01-60-0064-2100 | \$ | (163,474.41) |
| ROAD OUTLAY - ROCKWELL AVE | 01-60-0064-3102 | \$ | (51,452.91) |
| OUTLAY TRAFFIC CONTROL | 01-60-0064-4100 | \$ | (21,223.42) |
| OUTLAY RECREATION DEPT | 01-60-0065-2100 | \$ | (1,051.18) |
| | | \$ | (579,007.86) |



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 28, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director
SUBJECT: Carry-over Non-Lapsing Accounts from 2020 to 2021.

Background:

Attached is a list of unspent funds to carry over from accounts and projects not completed or invoices not finalized from 2020, into 2021.

Staff Recommendation:

To authorize the Clerk/Treasurer to carry over funds in the amount of \$2,131,432.66.

| Account Title | Account Number | Carryover Amount |
|--------------------------------|-----------------|------------------|
| COURT-Salaries Muni Clerk II | 01-51-5121-0300 | \$ 7,475.00 |
| COURT-Supp/Subpoenas/Interprtr | 01-51-5121-0600 | \$ 156.78 |
| MANAGER-Telephone | 01-51-5132-0900 | \$ 69.81 |
| CLERK/TREAS-Telephone/Fax | 01-51-5141-0900 | \$ 113.05 |
| CLERK/TREAS-Conference | 01-51-5141-1100 | \$ 1,410.00 |
| RETIREE HEALTH DENTAL INSUR | 01-51-5190-3000 | \$ 99,763.12 |
| PD-Telephone/Radio/Tracs | 01-52-5211-0900 | \$ 1,402.01 |
| FIRE-Supplies | 01-52-5231-0600 | \$ 348.88 |
| BUILDING INSP-Phone/Internet | 01-52-5241-0900 | \$ 72.78 |
| ELECTRICAL-Diggers Hotline | 01-52-5242-0800 | \$ 30.20 |
| ELECTRICAL-Telephone | 01-52-5242-0900 | \$ 116.14 |
| ST MACH-Salaries | 01-54-5411-0100 | \$ 819.23 |
| GARAGE-Telephone | 01-54-5412-0900 | \$ 255.98 |
| ENG-Telephone | 01-54-5421-0900 | \$ 72.78 |
| SNOW & ICE-Salaries | 01-54-5435-0100 | \$ 6,314.42 |
| CO LIB-Supplies | 01-55-5510-0600 | \$ 33,383.74 |
| LIBRARY-Telephone | 01-55-5511-0900 | \$ 90.15 |
| MUSEUM-Telephone | 01-55-5512-0900 | \$ 365.61 |
| SR CENTER-Telephone | 01-55-5516-0900 | \$ 240.91 |
| SR CENTER-Van | 01-55-5516-1500 | \$ 13,348.56 |
| REC-Telephone | 01-55-5521-0900 | \$ 361.37 |
| AQUATIC CTR-Salaries F-Time | 01-55-5523-0100 | \$ 281.40 |
| AQUATIC CTR-Telephone | 01-55-5523-0900 | \$ 120.49 |
| PARKS-Telephone | 01-55-5541-0900 | \$ 406.31 |
| PARKS-Equipment Maint. | 01-55-5541-1100 | \$ 1,099.00 |
| CITY SCAPE-Supplies | 01-56-5636-0600 | \$ 79,959.96 |

| | | | |
|------------------------------|-----------------|----|--------------|
| SUBSIDIZED TAXI SERVICE | 01-57-5770-3000 | \$ | 93,056.83 |
| OUTLAY POLICE DEPT | 01-60-0062-1100 | \$ | 4,142.21 |
| OUTLAY POLICE DONATION PROJ | 01-60-0062-1101 | \$ | 2,416.23 |
| FIRE STATION RENO/EXPANSION | 01-60-0062-3101 | \$ | 1,540,085.52 |
| OUTLAY CITY GARAGE | 01-60-0064-1200 | \$ | 7,205.00 |
| OUTLAY YOUTH CENTER | 01-60-0065-1300 | \$ | 5,784.10 |
| OUTLAY SENIOR CENTER | 01-60-0065-1600 | \$ | 7,796.71 |
| OUTLAY DANCE PROGRAM | 01-60-0065-2200 | \$ | 25,306.51 |
| OUTLAY AQUATIC CENTER | 01-60-0065-2300 | \$ | 2,809.74 |
| OUTLAY PARKS | 01-60-0065-4100 | \$ | 14,376.74 |
| OUTLAY MEMORIAL PARK SHELTER | 01-60-0065-4105 | \$ | 1,082.19 |
| OUTLAY HAUM POND SHELTER | 01-60-0065-4108 | \$ | 1,595.33 |
| OUTLAY HAUM POND PROJ | 01-60-0065-4109 | \$ | 7,112.84 |
| OUTLAY DIAMOND DIRT | 01-60-0065-4110 | \$ | 2,609.99 |
| OUTLAY FORT YOUTH TRIATHLON | 01-60-0065-4114 | \$ | 6,837.65 |
| OUTLAY JONES PK IMPRV | | | |
| GENERALS | 01-60-0065-4115 | \$ | 6,389.95 |
| OUTLAY JF LUTHER DIAMONDS | 01-60-0065-4116 | \$ | 10,361.19 |
| OUTLAY SMALL PROJ DONATION | 01-60-0065-4117 | \$ | 16,339.02 |
| OUTLAY YOUTH FOOTBALL FIELDS | 01-60-0065-4118 | \$ | 105.29 |
| OUTLAY CHARITY CONCERTS | 01-60-0065-4119 | \$ | 1,802.28 |
| PURCHASE OF PROPERTY | 01-60-0066-1700 | \$ | 126,139.66 |
| | | \$ | 2,131,432.66 |